

COMMITTEE
CABINET RESOURCES

DATE AND TIME
THURSDAY, 5 JANUARY 2006
AT 7.00 PM

VENUE
THE TOWN HALL, THE BURROUGHS,
HENDON, NW4 4BG

TO: MEMBERS OF THE CABINET RESOURCES COMMITTEE (Quorum 3)

Chairman: Councillor Mike Freer

Councillors:

Anthony Finn

Lynne Hillan

John Marshall

Brian Salinger

John Marr
Democratic Services Manager

Democratic Services contact:
Chidi Agada, tel: 020 8359 2037

Press and Public Relations contact:
Emer Coleman, tel: 020 8359 7794

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Town Hall
Hendon, NW4 4BG

ORDER OF BUSINESS

Item No.	Title of Report	Page Nos.
1.	MINUTES	–
2.	ABSENCE OF MEMBERS	–
3.	DECLARATION OF MEMBERS' PERSONAL AND PREJUDICIAL INTERESTS	–
	Reports of the Cabinet Member for Resources	
4.	Revenue Monitoring 2005/06	1– 23
5.	2005/06 Capital Programme Monitoring	24 – 29
6.	Land at York Road, Barnet	30 – 37
	Report of the Cabinet Member for Planning and Licensing Services	
7.	Moving Towards a Joint Waste Development Plan for North London	38 – 45
	Report of the Cabinet Member for Policy and Performance	
8.	Grants to Voluntary Organisations, 2005/06: Barnet Voluntary Service Council - Funding Advice Service	46 – 54
9.	ANY OTHER ITEMS THAT THE CHAIRMAN DECIDES ARE URGENT	
10.	MOTION TO EXCLUDE THE PRESS AND PUBLIC:- That under Section 100A (4) of the Local Government Act 1972 the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 9 of Part 1 of Schedule 12A of the Act:	
	Exemption category	
	Report of the Cabinet Member for Resources	
11.	Exempt information relating to item 6 in public session – Land at York Road, Barnet	7 55 – 56
12.	ANY OTHER EXEMPT ITEMS THAT THE CHAIRMAN DECIDES ARE URGENT	

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**SUPPLEMENTAL AGENDA FOR CABINET RESOURCES COMMITTEE
OF 5 JANUARY 2006**

ORDER OF BUSINESS CONTINUED

Item No.	Title of Report	Page Nos.
8a.	Report of the Cabinet Member for Resources and Cabinet Member for Education and Lifelong Learning Fees and Charges for Education 1 April 2006 -31 March 2007	54a – 54e

AGENDA ITEM: 4

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Meeting	Cabinet Resources Committee
Date	5 January 2006
Subject	Revenue Monitoring 2005/06
Report of	Cabinet Member for Resources
Summary	To consider a report on revenue monitoring in the current year and instruct officers to take appropriate action.

Officer Contributors	Borough Treasurer
Status (public or exempt)	Public
Wards affected	N/A
Enclosures	Appendix A – 2005/06 General Fund Forecast Outturn Appendix B(i) – 2005/06 Efficiency Savings Implementation Monitor Appendix B(ii) – 2005/06 Budget Reductions Implementation Monitor Appendix C – 2005/06 Housing Revenue Account Forecast Outturn
For decision by	Cabinet Resources Committee
Function of	Executive
Reason for urgency / exemption from call-in (if appropriate)	Not applicable

Contact for further information: Clive Medlam 020 8359 7110.

1 RECOMMENDATIONS

- 1.1 That the General Fund and Housing Revenue Account budget monitoring position be noted.**
- 1.2 That Heads of Service be instructed to return confirmed forecast underspends to the centre and take appropriate management action to contain emerging budget pressures.**

2. RELEVANT PREVIOUS DECISIONS

- 2.1 Cabinet Resources Committee 21 July 2005; General Functions Committee 28 July 2005; Cabinet Resources Committee 26 September 2005; Cabinet Resources Committee 10 November 2005.

3 CORPORATE PRIORITIES AND POLICY CONSIDERATIONS

- 3.1 Robust revenue monitoring is essential to ensure that resources support the Council's priorities as set out in the Corporate Plan.

4 RISK MANAGEMENT ISSUES

- 4.1 The risks posed by budget pressures are addressed in Section 8 below. Management action is being taken to contain forecast overspends within service budgets to avoid having to call on balances.

5 FINANCIAL, STAFFING, ICT AND PROPERTY IMPLICATIONS

- 5.1 The 2004/05 outturn report presented to this committee on 21 July 2005 advised that General Fund balances at 31 March 2005 amounted to £5.004m. The 2005/06 budget included a contribution to balances of £3m, which brings the total of General Fund balances to £8.004m before considering the effects of monitoring during the year. The budgets for Planning and other services have been adjusted to reflect the allocations of the additional planning delivery grant. Taking account of forecast variations set out in Appendix A, the forecast of balances at 31 March 2006 is £7.009m.
- 5.2 Further comments are contained in Section 8.

6 LEGAL ISSUES

- 6.1 None.

7 CONSTITUTIONAL POWERS

- 7.1 This committee is responsible for monitoring the council's budgets.

8 BACKGROUND INFORMATION

- 8.1 This is the first comprehensive budget monitoring report to be completed since the implementation of SAP in August 2005. All transactions from April to July have been migrated from the legacy financial management system enabling budget holders to access all information in a single place.
- 8.2 The greatest budget risk in 2005/06 that was identified at the start of the financial year was parking income, which was highlighted in the 2005/06 budget report to Council in March, and this budget has consequently been monitored on a weekly basis since April. The current position is addressed in paragraph 8.4.
- 8.3 Taking account of forecast variations set out in Appendix A, the forecast of balances at 31 March 2006 is £7.009m. This figure incorporates the planned £3m contribution to balances in 2005/06.
- 8.4 An additional column has been incorporated into Appendix A to show the variance as a percentage of the total budget. This was requested by Members at a previous meeting, to help put the variance into proper context. Members are always encouraged to make suggestions on the format of the report and appendices that could improve understanding about the budget.
- 8.5 The projected balances figure represents an improvement in the position reported to this committee in November of £0.401m. Significant movements since the last report are commented on in the following paragraphs, along with details on items not yet reflected in the forecast variations but which need to be brought to Members attention.

8.5.1 Adult Social Services

Client Care – This is demand led area of expenditure which has a history of large fluctuations throughout the year. It will continue to be monitored closely and an updated position reported on a regular basis.

Staffing Costs – Revised projections have been made following the implementation of the restructure and an update of the agency staffing position.

8.5.2 Central Expenses

Underhill Public Inquiry – A provision of £742,000, of which £542,000 related to PricewaterhouseCoopers costs and £200,000 to cover legal expenses, was made in the 2004/05 accounts for all the costs of the Inquiry. A revised estimate from PwC was received on 22 November 2005 which has revised the estimated costs upwards between £531,750 - £596,750. There is therefore a potential in-year overspend of £54,750. Officers are querying the detail and level of these costs with PricewaterhouseCoopers. Officers continue to consider the risks, including the financial risks, associated with this item.

Interest Earnings & Cost of Borrowing – This position is dependent on the profile of spending within the capital programme and the level of capital receipts being achieved, thereby influencing the long-term borrowing requirement.

Redundancies – For the past two years the Council has made an application to the ODPM to capitalise the payments and additional pension costs relating to staff that have been made redundant on the grounds of efficiency. A similar application will be made for 2005/06 but it should not be assumed that this approval will be automatically given and, in the event that it isn't, costs will have to be met from revenue. A figure for the amount of capitalisation to be sought is not yet available.

Local Public Service Agreements Interim Award Grant – the Council has not accounted for any interim grant in 2005/06 as progress on each target will not be known until the end of the financial year. This is a cash flow issue which is not expected to affect the ultimate claiming of the overall grant for the Authority, which will be claimed and reflected in the 2006/07 and 2007/08 budgets.

8.5.3 Children's Services

External & Other Placements – Members will have long experience of this being a volatile budget due to the nature of the service. The current forecast outturn is based on anticipated demand for the remainder of the financial year, although there remains the potential for significant fluctuations in costs as the number of placements rises or falls on a daily basis.

8.5.4 Education

Standards & Inclusions Placements – The increased underspend reflects a number of high cost pupils who left at the end of the summer term.

8.5.5 Highways & Design

Private Finance Initiative – Projections of the estimated costs for the street lighting PFI advisors indicate that the budget is likely to be exceeded. A preferred bidder has been appointed and advisor costs will be dependent upon the length of negotiations required to complete the contract. The overall requirement for advisors is being kept under review, and steps are being taken to minimise further costs through revised working arrangements with Enfield. Any variation in cost compared to budget will be reported in the next revenue monitoring report.

Car Parking Fees & Charges – A decrease in the day charge from £4.00 to £3.00 for borough car parks with all day tariffs was approved by Cabinet Resource Committee on 10 November 2005 and is proposed to take effect from January 2006. A detailed review to estimate the financial impact is currently being undertaken.

Winter Maintenance – Depending on the severity of the winter the 2005-06 budget could be exceeded. It will be necessary to recalculate our projected costs to take into account the new pricing schedule, which should reduce costs and the Met Office's warning of a colder than average winter, which if materialises will result in an increase in activity. Any variation will be reported in the next revenue monitoring report.

8.5.6 Housing

Benefit Payments – A more detailed review and analysis process has enabled a more accurate projection of anticipated spend. The revised figure is consistent with the growth bid for the 2006/07 budget process.

Temporary Accommodation – Further work has been undertaken on accurately modelling these costs and this work will be reflected in the projections in future monitoring reports.

8.5.7 Planning

Planning Delivery Grant – The allocation to services of the grant and additional income has been informally agreed. This will be the basis of a devolved powers report and, subject to proper approval, will be reflected in the next budget monitoring report.

8.6 A traffic light monitor on budgeted savings is attached at Appendix B though the forecast variations shown in this monitor is included in Appendix A, so that that appendix provides a comprehensive position statement.

8.7 Cabinet Members are aware of the impact that non-achievement of budgeted savings and new emerging pressures could have on balances, and are working with Heads of Service to contain these costs.

8.8 The position on the Housing Revenue Account (HRA) is being monitored in partnership by Barnet Homes. This is shown in Appendix C with the current forecast showing a lower contribution of £61,000 to the HRA working balance which is an improvement of £41,000 from the month six position.

9 LIST OF BACKGROUND PAPERS

9.1 None.

Legal: Margaret Martinus

BT: Jonathan Bunt
Michael Bradley

	FORECAST VARIATIONS					CHANGE TO PREVIOUS FORECAST	
	November CRC		January CRC			£000	£000
	£000	£000	£000	£000	%	£000	£000
<u>Adult Social Services</u>							
Client Care - these are volatile, demand led budgets with potential for significant fluctuation during the year. Winter pressures could cause significant fluctuation in demand.	173		(104)		0%	(277)	
Staffing Costs - restructure now implemented, agency projections based on adjusted month 5 figures.	(647)		(447)		2%	200	
		(474)		(551)			(77)
<u>Law & Probity</u>							
Land Charges Income Levels	100		113		5%	13	
		100		113			13
<u>Central Expenses & Contingency</u>							
External Audit & Inspection Fees (Robson Rhodes)	70		80		14%	10	
Other Corporate Levies & Subscriptions - higher than budgeted	27		27		0%	0	
Miscellaneous Income	(23)		(23)		n/a	0	
Rate Refund (net effect)	(19)		(19)		n/a	0	
LPSA Interim Reward Grant	0		124		100%	124	
Net effect of the corporate prudential borrowing position	(1,500)		(2,000)		(32%)	(500)	
Return of previous windfall receipt from Brent Cross	0		14		n/a	14	
		(1,445)		(1,797)			(352)
<u>Children's Services</u>							

	FORECAST VARIATIONS					CHANGE TO PREVIOUS FORECAST	
	November CRC		January CRC			£000	£000
	£000	£000	£000	£000	%	£000	£000
GIS - Income Shortfall and Licence Costs	0		87		24%	87	
Strategic Procurement Savings	1,400		1,400		0%	0	
Vacancies and Running Costs Underspends Across Resources	(93)		(173)		n/a	(80)	
Lettings income from the Claremont Industrial Estate	7		43		18%	36	
Lettings income from Ravensfield House & Park House	(95)		(95)		n/a	0	
Rent Assistance	(13)		(13)		(100%)	0	
Net Property charges outside of the general fund	(5)		(5)		(3%)	0	
Property Services - net effect of temporary and agency staff offset by salary savings	190		200		40%	10	
Impact on fees & charges from disposal of PH	0		44		27%	44	
		1,913		2,203			290
<u>Education</u>							
Early Years & Play							
Staff vacancies - various	(196)		(182)		7%	14	
Nursery Education funding saving	(222)		(222)		0%	0	
Youth Service							
Salary net overspend	(13)		5		0%	18	
Premises Overspend	0		23		2%	23	
Grant income (prior year)	0		(38)		n/a	(38)	
Resources & Performance							
Pupil Travel Passes	(150)		(209)		(53%)	(59)	
Staff related savings	(27)		(42)		(3%)	(15)	
Lea Retained Budgets	(15)		(2)		0%	13	

	FORECAST VARIATIONS					CHANGE TO PREVIOUS FORECAST	
	November CRC		January CRC			£000	£000
	£000	£000	£000	£000	%	£000	£000
ELT/Schools	35		31		5%	(4)	
Standards & Effectiveness							
Staff oncosts - (pending budget allocation)	91		93		7%	2	
A Level Music Overspend			4		5%	4	
Standards & Inclusion							
LSC 6th Form grant higher than anticipated			(36)		(2%)	(36)	
Transport Costs - additional number of pupil days/full effect of contract price increase/Unachieved saving.	277		365		8%	88	
Placement underspend	(90)		(191)		(2%)	(101)	
Therapies overspend	66		98		12%	32	
Specialist and other Teams - net staffing position	(43)		(43)		(1%)	0	
Cultural Services							
Leisure Management Contract	(60)		(60)			0	
Staffing	35		35			0	
		(312)		(371)			(59)
<u>Environmental Services</u>							
Licencing Act - reduced income and additional staffing	135		135		20%	0	
Recycling - additional recycling boxes	60		60		n/a	0	
Recycling - ECT additional collection costs	45		45		n/a	0	
Increased Green Waste Gate fee	95		95		n/a	0	
Savings to meet increased Gate Fee:							
Street Cleansing training and supplies & services	(17)		(17)		0%	0	
Trade Waste increased income	(35)		(35)		(4%)	0	

	FORECAST VARIATIONS					CHANGE TO PREVIOUS FORECAST	
	November CRC		January CRC			£000	£000
	£000	£000	£000	£000	%	£000	£000
Refuse training and Saturday collections	(13)		(13)		0%	0	
Parks locking/unlocking and developments	(13)		(13)		0%	0	
Grounds Maintenance agency and overtime reductions	(6)		(6)		(2%)	0	
Mill Hill Depot security savings	(16)		(16)		(2%)	0	
Catering - reduced take-up	97		97		n/a	0	
Golf Courses - residual maintenance costs	80		80		1%	0	
Parks & Openspaces - control spend on developments to meet Golf course maintenance	(80)		(80)		(3%)	0	
CCTV - efficiency saving from merger with Emergency Telephone Suite	(78)		(88)		(1%)	(10)	
Management - additional staffing costs	75		75		24%	0	
Abandoned Vehicles - procurement efficiencies	(8)		(8)		(10%)	0	
Street Enforcement service - vacancies	(200)		(200)		(10%)	0	
Additional weed spraying	22		22		3%	0	
Residential Services - loss of Barnet Homes income	35		35		4%	0	
Cemetery & Crematoria fees & charges - increase from 1st January 2006	(15)		(30)		(10%)	(15)	
SEN Transport	60		0		n/a	(60)	
Street Cleansing - change flytip target	(15)		(15)		0%	0	
Targeted efficiency savings - Refuse, Street Cleansing, Greenspaces & Catering	(50)		(50)		n/a	0	
Policy & Performance - vacant posts held open	0		(50)		(13%)	(50)	
Mill Hill Depot - backdated income	0		(20)		(3%)	(20)	
Other minor variations (net)	30		35		n/a	5	
		188		38			(150)
Highways & Design							

	FORECAST VARIATIONS					CHANGE TO PREVIOUS FORECAST	
	November CRC		January CRC			£000	£000
	£000	£000	£000	£000	%	£000	£000
NLBP rates - Increase in Rateable Value (notification from Inland Revenue's Valuation Office as a result of a reassessment of rateable value from £0.635m to £1.090m and application of multiplier)	87		87		27%	0	
Housing		271		290			19
Salaries (Benefits Admin & Control)	(33)		(60)		(2%)	(27)	
Vacant posts offset by use of admin/temp/casual/agency staff	274		296		n/a	22	
Staff Advertising	0		5		92%	5	
Admin-Subsidy	(110)		(110)		(5%)	0	
Performance Standards Funding	(31)		(31)		n/a	0	
Benefits Payments	1,034		783		51%	(251)	
Housing Benefits transitional relief	109		109		50%	0	
Housing Benefits limitation subsidy	420		420		55%	0	
Temporary Accommodation	(1,200)		(1,200)		(14%)	0	
General Fund Community Centres - BHL management fee & Claremont Road Community Centre	90		90		n/a	0	
		553		302			(251)
Strategic Development							
Staff savings & impact of restructure	(62)		(69)		(21%)	(7)	
Admin-temp-casual-agency including EDAW fees	131		87		n/a	(44)	
Consultants Fees	41		39		n/a	(2)	
Staff Advertising	26		45		n/a	19	
Developers' Contributions	(40)		(40)		n/a	0	

	FORECAST VARIATIONS					CHANGE TO PREVIOUS FORECAST	
	November CRC		January CRC			£000	£000
	£000	£000	£000	£000	%	£000	£000
Anticipated use of S106 receipts	(91)		(83)		n/a	8	
Other - minor variations	(5)		21		n/a	26	
		0		0			0
Total (net forecast overspend)	775	775	374	374		(401)	(401)
General Fund Balances @ 1.4.2005	(5,004)		(5,004)			0	
Contribution to Balances	(3,000)		(3,000)			0	
Variations Approved at Cabinet Resources Committee 26th September 2005							
Street Lighting	415		415			0	
Coroners Court Levy - unrequired budget returned to the centre	(109)		(109)			0	
Variations Approved at Cabinet Resources Committee 10th November 2005							
ECT Recycling Contract	315		315			0	
		(7,383)		(7,383)			0
Forecast Balances @ 31.3.2006	(6,608)	(6,608)	(7,009)	(7,009)		(401)	(401)

Line Reference	Efficiency Proposal	Budget 2005/06	Forecast Outturn	Variance	Progress & Risks of not achieving
		£	£	£	

On Target/Achieved Efficiency Savings

1	Adult Social Services				
4	Printing & Stationery	13,900	13,900	0	The budgets have been reduced
5	Learning disability reprofiling	200,000	200,000	0	Service modernisation continuing
6	Age Concern - reduction from 3 to 2 centres	50,000	50,000	0	SLA agreed with Age Concern
7	Restructure Management Team	100,000	100,000	0	The restructure has been completed and implemented
8	Reinvestment Leys receipt	220,000	220,000	0	A revised schedule has been agreed with NHHT and the capital payment has been made
9	Borough Solicitor				
10	Supplies and Services	27,150	27,150	0	
11	Court Fees	10,000	10,000	0	At Month 7 projection is spend will be within budget
12	Land Registry Fees	2,500	2,500	0	
13	Counsels Fees	33,000	33,000	0	At Month 7 projection is spend will be within budget
14	IT Budgets	20,800	20,800	0	
16	Legal Fees - Receipts	35,000	35,000	0	Overall Legal Service income on target at Month 7
17	Court Costs Awarded	10,000	10,000	0	Overall Legal Service income on target at Month 7
18	Copying Charges	1,000	1,000	0	
21	Electoral Registration - Advertising	8,000	8,000	0	
22	Legal Services - Staff Reduction	117,000	117,000	0	Legal Service staffing costs within budget at Month 7
23	Staffing efficiencies from IT investment (FYE)	63,000	63,000	0	Legal Service staffing costs within budget at Month 7
24	Reduction of one manager post	18,000	18,000	0	Committee Services staffing costs within budget at Month 7
25	Reduction of 1 1/2 x FTE posts in Office Support Team.	37,000	37,000	0	Committee Services staffing costs within budget at Month 7
26	Supplies & Services	3,000	3,000	0	
27	Transport	2,000	2,000	0	
28	Restructure Scrutiny	50,000	50,000	0	Saving will be achieved in full
29	Borough Treasurer				
30	Cashiers - Close Wood Street	30,000	30,000	0	Cashiers Staffing Costs within Revised Budget
31	Internal audit - Delete one post	15,000	15,000	0	Post deleted - revised structure costed and agreed - and is within budget
32	Administration - Delete one post	25,000	25,000	0	Post deleted - revised structure costed and agreed - and is within budget
33	Expenses service wide	15,000	15,000	0	
34	Reduce IT budgets service wide	30,000	30,000	0	Budgets have been adjusted service-wide
35	Car allowances service wide	20,000	20,000	0	
36	CAFT - Vacancy factor	15,000	15,000	0	CAFT staffing budget reset to include vacancy factor
37	Welfare rights - Delete one post	21,000	21,000	0	Post deleted - revised structure costed and agreed - and is within budget
39	Grants	25,000	25,000	0	Grants budget reduced.
40	Assessments - Delete one post	25,000	25,000	0	Post deleted - revised structure costed and agreed - and is within budget
42	Delete 2 posts in Local Taxation	35,000	35,000	0	Posts deleted - revised structure costed and agreed - and is within budget
43	Delete post in Audit	60,000	60,000	0	Post deleted - revised structure costed and agreed - and is within budget
44	Central Expenses				

Line Reference	Efficiency Proposal	Budget 2005/06	Forecast Outturn	Variance	Progress & Risks of not achieving
		£	£	£	
45	Democratic Health Network	690	690	0	
46	London Team Against Fraud	7,500	7,500	0	
47	Corporate - Car leasing	16,000	16,000	0	
48	Senior management restructure (contingency)	180,000	180,000	0	
49	Children & Families				
50	Efficiency review	278,000	278,000	0	Administrative posts deleted and IT technology introduced
52	Young Peoples Team	15,000	15,000	0	Post deleted
53	Cultural Services				
54	Cessation of Translation Service	65,460	65,460	0	
55	Savings on running costs (£160 to CC)	27,500	27,500	0	
56	Savings on IT expenditure	23,300	23,300	0	
57	Media Fund	30,000	30,000		
58	Staff restructure	221,320	221,320	0	Staffing expenditure around new budgeted level at month 7
59	Education				
60	reorganisation	95,000	95,000	0	Budget Amended
61	travel passes	50,000	50,000	0	Budget Amended
62	Publications	10,000	10,000	0	Budget Amended
63	Delete transport client officer post	20,000	20,000	0	Budget Amended
64	Reorganisation	70,000	70,000	0	Budget Amended
65	salaries reduction	40,000	40,000	0	Budget Amended
66	staffing reductions	10,000	10,000	0	Budget Amended
67	Traded Services	50,000	50,000	0	Budget Amended
68	increased use of grant income to fund posts	50,000	50,000	0	Budget Amended
69	Grant income to fund posts	25,000	25,000	0	Budget Amended
70	reduce EBP grant by 3% -efficiency saving	2,500	2,500	0	Budget Amended
71	Reduced running costs	7,500	7,500	0	Budget Amended
72	Delete post of SEN tribunal officer	25,000	25,000	0	Budget Amended
73	Environmental Services				
74	Barnet Homes - re-negotiation of grounds maintenance contract	75,000	75,000	0	SLA - awaiting confirmation from Barnet Homes
77	Parks & Open Spaces - management	115,000	115,000	0	Budget reduced - staff savings (3 management posts) actioned.
78	Staff - overtime	3,500	3,500	0	Budgets reduced and controls in place.
79	Management and Support	500	500	0	
81	Ground maintenance efficiencies	25,000	25,000	0	Post deleted.
82	Domestic Refuse - bin purchase	15,000	15,000	0	
83	Domestic Refuse - protective clothing	4,000	4,000	0	Budgets reduced and amended. (Bins, protective clothing, special collections)
84	Domestic Refuse - special collection income	10,000	10,000	0	
87	Street Enforcement Service	603,750	603,750	0	Restructure approved by General Functions (November 2004) and implemented.
89	Grounds Maintenance	10,000	10,000	0	Budgets reduced.
91	Mill Hill Depot	100,000	100,000	0	Additional income being negotiated and confirmed.

Line Reference	Efficiency Proposal	Budget 2005/06	Forecast Outturn	Variance	Progress & Risks of not achieving
		£	£	£	
92	SES/Street Cleansing	870	870	0	Budgets reduced on equipment and materials
93	Refuse	340	340	0	
94	SES	1,220	1,220	0	
95	SES	170	170	0	Budgets reduced on printing and stationery
96	Residential Services/Catering	4,920	4,920	0	Service IT budgets reduced.
98	Highways & Design				
76	Responsive Highways Maintenance - carriageways	55,000	55,000	0	Budgets reduced. Reflects improved conditions following increased planned mtnce.
85	Road structural repairs	35,000	35,000	0	Budgets reduced.
90	Highways Maintenance	50,000	50,000	0	Budgets reduced.
99	Highways - staffing reduction	32,000	32,000	0	Budgets reduced
100	General running cost savings - Equipment & Materials	2,864	2,864	0	Budgets reduced
101	General running cost savings - General Office Expenses	500	500	0	Budgets reduced
102	General running cost savings - IT	11,520	11,520	0	Budgets reduced
103	General running cost savings - Other Expenses	50,808	50,808	0	Budgets reduced
104	General running cost savings - Printing	3,946	3,946	0	Budgets reduced
105	General running cost savings - Stationery	1,442	1,442	0	Budgets reduced
106	Car Parks - repairs/maintenance	8,000	8,000	0	Budgets reduced
107	Disabled Crossing Facilities	5,000	5,000	0	Budgets reduced
108	Schools Crossing Patrols	5,000	5,000	0	Budgets reduced
109	Home Zones - works budget	30,000	30,000	0	Budgets reduced
110	Building Control - net additional income	60,000	60,000	0	Fees Increased
111	Highways Administration reduction in posts - additional impact 05/6 (FYE)	20,000	20,000	0	Posts reduced - Total £90k, £70k 2004-05 - balance of £20k 2005-06
113	Housing -General Fund				
115	Reduction in IT budget in Housing Benefit	16,800	16,800	0	Budgets reduced
116	Temporary accomodation	50,110	50,110	0	Budgets reduced
117	Human Resources				
119	Payroll Reductions due to move to Weekly Pay	37,500	37,500	0	Post reductions have occurred - costs slightly above profiled budget at Month 7
119a	Delete 1 post in training	42,500	42,500	0	Post deleted - revised structure costed and agreed - and is within budget
120	Discontinue central advertising / outsource resource handling	70,000	70,000	0	Posts deleted - revised structure costed and agreed - and is within budget
121	Information Systems				
123	IS Partners	15,000	15,000	0	
125	IS - Telephony Infrastructure - reduced call rate charges	20,000	20,000	0	Reduced charges already reflected in 04-05 so no problem expected
130	IS - 10% Reduction in NLBP managed service costs	45,000	45,000	0	Saving should be achieved
132	Planning				
133	Reduce the annual spending on employee expenses	13,300	13,300	0	Budgets reduced
134	Reduce the annual spending on transport costs	2,330	2,330	0	Budgets reduced
135	Reduce the annual spending on supplies and services	10,210	10,210	0	Budgets reduced
136	Revised base budget	61,600	61,600	0	Budgets reduced
137	Property Services				

Line Reference	Efficiency Proposal	Budget 2005/06	Forecast Outturn	Variance	Progress & Risks of not achieving
		£	£	£	
138	Reduced spending on stationery, training	4,000	4,000	0	Achieved
139	Recharge post to Housing Estates regeneration budget	14,600	14,600	0	Post to be recharged to Regeneration budget
140	Public Offices				
141	Equipment and Materials	880	880	0	Budgets reduced
142	Floral Decorations	160	160	0	Budgets reduced
143	General Office Expenses	140	140	0	Budgets reduced
144	Printing	400	400	0	Budgets reduced
145	Staffing efficiencies	10,600	10,600	0	Budgets reduced
146	Staffing efficiencies	280	280	0	Budgets reduced
147	Staffing efficiencies	110	110	0	Budgets reduced
148	Resources				
149	Procurement savings	300,000	300,000	0	Following budget adjustment agreed by CRC, revised budget will be achieved
151	CPO - End all consultancy budgets	40,000	40,000	0	Spend reduced in 04-05 - so saving should be achieved
153	Savings on running costs (from CC)	160	160	0	
154	Savings on IT expenditure (from CC)	1,250	1,250	0	Budgets have been adjusted service-wide
155	Restructure switchboard (from CC)	25,000	25,000	0	Posts deleted - revised structure costed and agreed - and is within budget
156	Strategic Development				
157	IT savings	3,080	3,080	0	Achieved
159	Strategic Directors & Corporate Support				
160	Reduced Printing, Conference and Stationery Budgets	25,160	25,160	0	
162	Reduce First team to 4 issues a year	11,000	11,000	0	
163	CPO - Reduce Consultation Budgets	25,000	25,000	0	
164	CPO - Citizens's panel - 2 per year	5,000	5,000	0	

At Risk Efficiency Savings

1	Adult Social Services				
2	Placements	450,000	450,000	0	This is a demand led service & it is too early in the year to be certain of the outturn position, however the service has good controls on assessments and placements processes and will endeavour to bring the budgets in on line.
3	IT	15,660	15,660	0	Significant demand for IT hardware replacement
9	Borough Solicitor				
15	Registrars Income	19,500	19,500	0	Income levels well below level required at Month 7, although all expected income has not yet been received from the Home Office
19	Registrars - Closure of Wood Street office - saving on premises costs	21,000	21,000	0	Office closed later in year than anticipated. It is hoped to offset the additional cost with extra income
20	Registrars - Closure of Wood Street office - saving on staff costs	50,000	50,000	0	Office closed later in year than anticipated. It is hoped to offset the additional cost with extra income
49	Children & Families				

Line Reference	Efficiency Proposal	Budget 2005/06	Forecast Outturn	Variance	Progress & Risks of not achieving
		£	£	£	
51	Asylum seekers	180,810	180,810	0	Last year NASS informed authorities that they would resume responsibility for single adults and families. The budget was set on this basis. NASS has subsequently asked authorities to continue with supporting these asylum seekers. Barnet informed NASS that after end of Sept there will no longer be an Asylum Seekers Team to deal with these asylum seekers.
73	Environmental Services				
75	SEN Transport efficiencies - Education	90,000	30,000	60,000	£30k from management charges, £60k logistics savings to be confirmed with Education.
80	Stores organisation efficiencies	30,000	30,000	0	Two posts deleted. Cost recovery process to be confirmed.
97	Recycling - increase in green waste collection	44,000	44,000	0	Tonnages collected being monitored. Participation rates will be key.
98	Highways & Design				
112	Design services	250,000	250,000	0	Implementation in progress. Fee base being confirmed
121	Information Systems				
122	HBS Business Services - Print Contract	60,000	60,000	0	Whether or not saving is achieved will not become apparent until later in year
124	IS vacancies	30,000	30,000	0	Staff costs above budget at Month 7 although some cost relates to supporting capital projects
126	IS - reduction of 1 post	45,000	45,000	0	Staff costs above budget at Month 7 although some cost relates to supporting capital projects
127	IS - Hardware Maintenance Savings	30,000	30,000	0	
129	IS - Re-scope terms of contract for HBS partnership	150,000	150,000	0	Saving not achieved in full at this point
131	IS - Increase in Schools income	20,000	20,000	0	Saving should be achievable though income levels will not be apparent until later in year
148	Resources				
150	IS and CPO Admin reduction (1.5 posts)	45,000	45,000	0	Pressure on staffing budgets in new Directorate
152	CPO - reduction of 1 post	45,000	45,000	0	Pressure on staffing budgets in new Directorate
156	Strategic Development				
158	Staff savings to be achieved through reducing hours and restructuring	14,290	14,290	0	Budgets reduced & restructure to be completed by Head of Service
159	Strategic Directors & Corporate Support				
161	Remove Consultants Fees budget for Arts Depot	31,000	31,000	0	

High Risk/Unachieved Efficiency Savings

29	Borough Treasurer				
41	MCS efficiencies - deletion of posts within Accountancy, Cashbook & Income	235,000	35,000	200,000	Final restructure proposals to be agreed
73	Environmental Services				
86	ECT recycling contract - productivity savings	95,000	50,000	45,000	£50k no inflation increase confirmed. Balance of £45k will not be achieved by round reduction as originally envisaged(because of impact of compulsory recycling).
88	Golf Courses - running costs	108,000	28,000	80,000	Disposal agreed Cabinet Resources 28/04/05. No revenue budget 2005/06. There will be some residual maintenance costs. Report to Cabinet Resources 21/07/05 with tender results. Expected to lease from 1 April 2006
113	Housing -General Fund				
114	Community Centres staffing	13,000	0	13,000	Will not be achieved, further work required with Barnet Homes, but can be taken up elsewhere in Housing GF

Line Reference	Efficiency Proposal	Budget 2005/06	Forecast Outturn	Variance	Progress & Risks of not achieving
		£	£	£	
117	Human Resources				
118	Re-organise management of HR	100,000	100,000	0	Additional costs associated with HR improvement plan leading to Overspend
121	Information Systems				
128	IS - Managed service saving due to new system implementation	150,000	150,000	0	Delay in Pericles implementation has jeopardised achievement of this saving
165	Totals	6,920,900	6,522,900	398,000	
166	Summary of Efficiencies :-				
167		4,658,640	4,658,640	0	
168		1,811,260	1,751,260	60,000	
169		451,000	113,000	338,000	
170	Totals	6,920,900	6,522,900	398,000	

Appendix B (ii)

Line Ref	Budget Reduction Proposal	Budget 2005/06	Total Reduction	Forecast Outturn	Variance	Progress & Risks of not achieving
		£	£	£	£	

On Target/Achieved Savings

1	Adult Social Services					
2	Close Springwood (FYE)	100,000	100,000	100,000	0	achieved
4	Telephones for disabled	24,000	24,000	24,000	0	
5	HIV / AIDS Service	8,000	8,000	8,000	0	
7	Borough Solicitor					
8	Removal of Head of Service post and 1 manager post	93,000	93,000		93,000	
9	Borough Treasurer					
10	Grant to Barnet Action 4 Youth - expires March 2004	50,000	50,000	50,000	0	Grants budgets reduced and allocation of grants expected to be within reduced budget
11	Grant to Barnet Retired & Senior Volunteer Programme - expires March 2004.	12,500	12,500	12,500	0	
12	Reduction in small grants to voluntary organisations.	70,000	70,000	70,000	0	
13	Additional grant funding for Welfare Rights Unit	18,560	18,560	18,560	0	Grant funding secured
14	Assessments - eliminate one-off budget increase for introducing "Fairer Charging"	10,000	10,000	10,000	0	Budget adjusted
16	Increase charge to Special Parking Account re cash collection	75,000	75,000	75,000	0	Increased charge achieved in 04-05 - so should be secure in 05-06
17	Delete post in Student Finance	25,000	25,000	25,000	0	Post deleted - revised structure costed and agreed - and is within budget
18	Central Expenses	0				
19	Roundabout Sponsorship	28,700	28,700	28,700	0	
20	LPSA - interim reward grant	124,000	124,000	124,000	0	
21	Children & Families					
22	ART - reduction in service	120,000	120,000	120,000	0	Specific posts deleted and phase 2 of the C&F restructure costed and agreed within available resources
23	Further staff savings	140,000	140,000	140,000	0	Specific posts deleted and phase 2 of the C&F restructure costed and agreed within available resources
24	Principal Projects and Strategy Officer	33,580	33,580	33,580	0	Post deleted
25	Cultural Services					
26	Close Totteridge Library (FYE)	28,000	28,000		28,000	
28	Cease adult guidance support	50,000	50,000		50,000	
29	Reduce library opening hours and re-designate posts	226,000	226,000		226,000	
30	Nil inflation on Media Budget	24,000	24,000		24,000	
31	Reduce mobile libraries by 1 vehicle	96,500	96,500		96,500	
32	Reduction on media fund	22,500	22,500		22,500	
33	Education					
34	Recode 50% ELT post to grant	36,000	0	36,000	0	Budget adjusted
35	Charge part of Early Years advisory service to grant	96,000	96,000	96,000	0	Budget adjusted
36	Youth Service	300,000	300,000	300,000	0	Budget adjusted
37	Targeted support for schools causing concern	44,000	44,000	44,000	0	Budget adjusted
38	Capitalise consultancy for Primary capital strategy	250,000	250,000	250,000	0	Budget adjusted
39	Environmental Services					
40	Abandoned Vehicles	12,000	12,000	12,000	0	Budget reduced.

Line Ref	Budget Reduction Proposal	Budget 2005/06	Total Reduction	Forecast Outturn	Variance	Progress & Risks of not achieving
		£	£	£	£	
41	Restructure of Street Enforcement	201,250	201,250	201,250	0	Restructure approved General Functions November 2004 and implemented.
42	LA 21 Grants	5,000	5,000	5,000	0	Budget reduced
45	Noise Service - refocus to times of peak demand	90,000	90,000	90,000	0	Reduction in Out of Hours service implemented.
47	Residential service - staffing reductions	60,000	60,000	60,000	0	Two posts deleted.
48	Grounds maintenance - rationalisation of highways planting	70,000	70,000	70,000	0	Savings agreed with Cabinte member. Implementation being monitored.
50	Litter bins & graffiti	62,000	62,000	62,000	0	Budgets reduced (equipment £50k , graffiti 12k)
52	Cease HECA survey programme	22,000	22,000	22,000	0	Programme ceased and budget deleted.
54	Public health - reduction 0.5 posts	13,000	13,000	13,000	0	Post deleted
55	Waste Performance Grant	276,000	276,000	276,000	0	Government grant for 2005/06 confirmed. 2006/07 to be confirmed.
56	Highways and Design					
44	Responsive Highways Maintenance - footways	25,000	25,000	25,000	0	Budget reduced. Reflects improved conditions following increased planned mtnce.
57	Highways - general increase in fees and charges	180,000	180,000	180,000	0	Additional income applicable to 2005-06 estimated to be on target.
58	IT invest to save	50,000	50,000	50,000	0	Budget reduced
59	Highways - general fees & charges increase	30,000	30,000	30,000	0	Fees and charges increased - monitor
60	Highways rationalisation of works programme	340,000	340,000	340,000	0	Budgets reduced (public lighting). One off
61	War memorials	10,000	10,000	10,000	0	Budgets reduced
62	Highways planned maintenance	200,000	200,000	200,000	0	Budgets reduced
63	Safer Routes	23,000	23,000	23,000	0	Budgets reduced
66	Housing - General Fund					
68	Housing Initiatives	39,200	39,200	39,200	0	On target
69	Human Resources					
70	Close Occupational Health Service	80,000	80,000		80,000	Service closed and services now picking up cost of OH referrals
73	Planning					
74	Increased income (national planning fees)	15,000	15,000	15,000	0	Fees increased 01/04/05. awaiting member confirmation of use of extra income.
76	Property Services					
77	Charging for property disposal packs	2,000	2,000	2,000	0	Fees being generated
79	Charge HRA for work undertaken on Housing Association programme	8,000	8,000	8,000	0	Fees being generated
80	Increased charges for Court of Protection work	5,000	5,000	5,000	0	Fees being generated
81	Review of charges of costs against capital receipts for disposals	10,000	10,000	10,000	0	Fees being anticipated
82	Public Offices					
83	Full costs of Stag House to Barnet Homes	51,000	51,000	51,000	0	Achieved
84	Reduction of budget for building maintenance	6,000	6,000	6,000	0	Budgets reduced
88	Strategic Development					
90	Inward Investment North London	35,000	35,000	35,000	0	Achieved

At Risk Savings

1	Adult Social Services					
3	Sheltered workshops	23,000	23,000	23,000	0	Consultation underway - will be contained within service cash limit
6	Community Network	50,000	50,000	50,000	0	Consultation underway - will be contained within service cash limit
9	Borough Treasurer					
15	Cease services provided to the Probation Service (net of income lost)	5,000	5,000		5,000	Final restructure proposals awaited
25	Cultural Services					

Line Ref	Budget Reduction Proposal	Budget 2005/06	Total Reduction	Forecast Outturn	Variance	Progress & Risks of not achieving
		£	£	£	£	
27	Reduce GLL management fee	25,000	25,000		25,000	Negotiations with Schools still ongoing expected to progress but full year saving will not be achieved
39	Environmental Services					
43	Increase fees & charges above inflation	20,000	20,000	20,000	0	Increased fees and charges approved by CRC committee 25/11/2004. Monitor
46	Trade Waste - increased income	25,000	25,000	25,000	0	Targetted increase in turnover and improved debt collection.
51	Allotments - increased income	50,000	50,000	50,000	0	Charges increased 1/4/05 - but first 4 months indicate a possible drop in take-up. Service aims to match any income shortfall with matching expenditure savings.
53	Capitalise Environmental Health Officer	40,000	40,000	40,000	0	Capitalisation process to be confirmed with external auditor.
69	Human Resources					
71	Charge Services for all Corporate run training courses	50,000	50,000		50,000	Level of Income received will not become apparent until later in the year, although due to MCS less general training is being undertaken.
72	Revision of the advertising style - reduce information included	50,000	50,000		50,000	Savings need to be reclaimed from services - therefore high risk
73	Planning					
75	Reductions in Planning and Enforcement Posts	109,000	109,000	109,000	0	Restructure proposal put forward to members for approval.
76	Property Services					
78	Charges for RTB/Home loss work	18,000	18,000	18,000	0	Fees being generated for RTB's and potential fees being generated for Home loss
82	Public Offices					
85	Barnet House	120,000	120,000	57,340	62,660	Net effect of contract cleaning budget pressure and savings on premises budgets, means that this reduction cannot be confirmed as being met, at present.
86	Resources					
87	Staff savings through service restructuring	28,000	28,000		28,000	Unclear at present where this saving is
88	Strategic Development					
89	Review sources of funding	39,000	39,000	39,000	0	Partner organisations contributing to costs

High Risk/Unachieved Savings

39	Environmental Services					
49	School meals - increase charge to £1.85	90,000	90,000	5,000	85,000	At risk due to potential reduction in take-up of school meals. Also impact of non-controllable factors (eg school closures) and "Healthy Eating" drive to be taken into account.
64	Special Parking Account					
65	Parking - fees restructure (SPA?)	500,000	500,000	(1,050,000)	1,550,000	Fees increased/revised. Income pressure continuing into 2005/06
66	Housing - General Fund					
67	Community centres	37,000	37,000		37,000	Will not be achieved, further work required with Barnet Homes, but can be taken up elsewhere in Housing GF
91						
92						
93	Total	5,304,790	5,268,790	2,792,130	2,512,660	
94	Summary of Budget Reductions					
95		3,998,790	3,962,790	3,378,790	620,000	
96		679,000	679,000	458,340	220,660	
97		627,000	627,000	(1,045,000)	1,672,000	
98	Total	5,304,790	5,268,790	2,792,130	2,512,660	

HOUSING REVENUE ACCOUNT

Service	2005/6					Remarks	
	Original Budget	Current Budget	Actual Year to Date Month 7	Projected Outturn	Variance		
	£	£	£	£	£		
EXPENDITURE							
Supervision & Management:-							
General Expenses	14,639,160	14,639,160	8,285,169	14,703,150	63,990	Increase in projected outturn due to retained housing salaries. There are still outstanding issues relating to SLAs and Insurance costs that will affect the management fee payable to Barnet Homes.	
Special Expenses	5,059,920	5,059,920	2,951,620	5,059,920	0		
Other Expenses	106,220	106,220	53,110	106,220	0		
Repairs & Maintenance	8,458,000	8,458,000	5,075,211	8,458,000	0		
Capital Charges :-					0		
Cost of Capital	550,000	550,000	0	550,000	0		
Depreciation	8,112,170	8,112,170	0	8,112,170	0		
Housing Benefits	500,000	500,000	0	500,000	0		
Housing Subsidy	8,300,000	8,300,000	4,980,000	8,675,000	375,000		Adjustment in respect of 2004/5 final claim
Contribution to Working Balance	634,680	532,380	0	593,390	61,010		
	46,360,150	46,257,850	21,345,110	46,757,850	500,000		
INCOME							
Supervision & Management:-							
General Income	(2,361,860)	(2,361,860)	(1,277,752)	(2,861,860)	(500,000)	Additional service charge income from 2004/5 actuals	
Special Income	(3,294,500)	(3,216,500)	(1,804,841)	(3,216,500)	0		
Rent Income:-							
Dwellings	(38,984,000)	(38,984,000)	(22,697,438)	(38,984,000)	0		
Garages	(721,000)	(696,700)	(402,938)	(696,700)	0		
Other	(698,790)	(698,790)	(407,627)	(698,790)	0		
Interest	(300,000)	(300,000)	0	(300,000)	0		
	(46,360,150)	(46,257,850)	(26,590,596)	(46,757,850)	(500,000)		
NET COST OF SERVICES	0	0	(5,245,486)	0	0		

AGENDA ITEM: 5

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Meeting	Cabinet Resources Committee
Date	5 January 2006
Subject	2005/06 Capital Programme Monitoring
Report of	Cabinet Member for Resources
Summary	This report provides an update on the capital programme and seeks approval for variations.

Officer Contributors	Borough Treasurer
Status (public or exempt)	Public
Wards affected	Not Applicable
Enclosures	Appendix A – Capital Programme Summary Appendix B – Non-Housing Variations Appendix C – Housing Variations Appendix D – Funding Summary
For decision by	Cabinet Resources Committee
Function of	Executive
Reason for urgency / exemption from call-in (if appropriate)	Not Applicable

Contact for further information: Ade Olagbaju 020 8359 7184

1. RECOMMENDATIONS

- 1.1 That the Committee note the projected outturn outlined in Appendix A.
- 1.2 That the Committee agree for non-housing;
 - a. Net slippage from 2004/05 of £4.973m is added to the current approved 2005/06 budget of £47.456m to give a total budget of £52.429m.
 - b. An increase of £0.150m in the 2005/06 budget for Frith Manor on the basis that the expenditure is fully funded by school contribution.
 - c. An increase of £0.550m in the capitalised redundancies budget and an increase of £0.429m in the Pericles budget for 2005/6.

This will increase the non-housing capital programme by £6.102m to give a total of £53.558m

- 1.3 That the Committee approve the variations to the Housing Capital Programme in respect of the changes outlined in Appendix C. This results in a net addition of £0.239m.

2. RELEVANT PREVIOUS DECISIONS

- 2.1 Budget Report to Council 1st March 2005
- 2.2 Delegated Powers Report 28th June 2005 – Tender Acceptance for the New Sure Start Children's Centre at Parkfield School.
- 2.3 Cabinet Resources 28th April 2005 - Redevelopment of The Hyde Primary School.
- 2.4 Delegated Powers Report 20th June 2005 Capital Programme 2005-06, NDS Modernisation (Condition) Programme.
- 2.5 Cabinet Resources 21 July 2005 - Capital Spend: Computers for Looked After Children.
- 2.6 Delegated Powers Report 9th December 2005 Revisions to Capital Programme.
- 2.7 Cabinet Resources 16th June 2005 – Housing Estates Regeneration schemes – Advanced purchase of properties in cases of personal hardship.

3. CORPORATE PRIORITIES AND POLICY CONSIDERATIONS

- 3.1 The need to ensure that the authority's capital expenditure plans are affordable and capital resources maximised. The Prudential Framework requires the monitoring of the capital programme and the impact on resources.

4. RISK MANAGEMENT ISSUES

- 4.1 Overspending can arise from poor estimating of project costs or failure to achieve external funding contributions. These risks can be minimised through regular budget monitoring and greater project control. One of the key roles of the Capital and Asset Group (CAG), an officer based group, is to manage the capital programme, to assess and reduce risk issues.

5. FINANCIAL, STAFFING, ICT AND PROPERTY IMPLICATIONS

- 5.1 The capital monitoring report focuses on the latest in-year position. Variations are summarised in Appendix A and explanations provided in Appendices B and C. Funding proposed for the programme is also outlined in Appendix D, together with a summary of funding changes arising from changes to the programme from the beginning of the year. The current approved

total capital budget for 2005/06 for housing and non-housing schemes is £90.142m. If the recommendations in this report are approved the overall programme will increase to £96.483m an increase of £6.341m.

- 5.2 A revised capital programme will be put together for the current year and future years shortly.

6. LEGAL

- 6.1 None.

7. CONSTITUTIONAL POWERS

- 7.1 This committee is responsible for monitoring the council's budgets.

8. BACKGROUND INFORMATION

- 8.1 The capital programme was agreed by Cabinet on 21 February and approved by Council on 1st March 2005. The non Housing capital programme is considered separately to the Housing capital programme to reflect the funding arrangements. The programme has been updated during the year to reflect changes to scheme approvals.

The non-Housing capital programme

- 8.2 The current approved budget of £47.456m reflects variations approved by members since the capital programme was approved by Council on March 1st. Net slippage from 2004/05 is £4.973m and approval is requested to add this to the 2005/06 programme as associated expenditure is expected to be incurred in 2005/06. This will give a new budget total of £52.429m. In addition to this further approvals of £1.129m are requested which are detailed below. The latest position can be seen in Appendix A. The projected outturn for 2005/06 is £50.152m and spend to 31st October is £16.934m.
- 8.3 Funding decisions on the programme are generally taken at the end of the year to ensure all possible external funding is utilised and maximised where possible. Capital receipts will be applied to finance capital expenditure incurred in 2005/06. The greater the amount of capital receipts applied to finance capital expenditure the lower the amount of capital expenditure that will need to be financed from borrowing. This means there will need to be continued close monitoring of the assets disposal programme as slippage will directly impact on the financing of the capital programme and hence the revenue budget.
- 8.4 The latest projected outturn of £50.152m is £2.277m less than the budget and crosses a range of services. The reasons for the major variances are commented on below:

Central Expenses - (overall variance for service +£0.535m)

- 8.5 The single largest variation is for capitalised redundancies which is £0.550m higher than the current approved budget. This report seeks approval to increase the budget by this amount. This is a budget that becomes increasingly under pressure in periods of restructuring and reorganisation and so it will be monitored closely. This will be funded from capital receipts.

Adults' Services (overall variance for service +£0.480m)

- 8.6 The single largest variation is for Older Adults Care Home Re-provisioning programme which is £0.501m higher than the current approved budget. The scheme is still subject to negotiations with the contractor and is likely to slip into 2006/07.

Education (overall variance for service -£2.681m)

- 8.7 The overall under spend on Education capital schemes includes £1.691m which has been set aside from the Modernisation Allocation for Primary Schools Capital Investment Programme. The year of use depends on when the scheme is implemented. The balance is for schemes such as Big Lottery Fund, Dollis and Underhill Infants, where it is estimated that the schemes will not be completed until 2006/07.

At Frith Manor school they have requested some additional works totalling £0.150k. This is being wholly funded by the school, so whilst it will increase the authorities spend it will not impact on borrowing. This report seeks formal approval to increase the capital budget for this amount.

Resources (overall variance for service +£0.285m)

- 8.8 The single largest variance contributing to this overspend is the projected outturn for Pericles which is £0.429m greater than the current approved budget. The projected overspend can be attributed to two main reasons. Firstly, problems with the functionality and performance of the Pericles solution and delays in resolving these, which together have extended the length of the project, extended the amount of time and effort involved in testing and rectification (both of which in themselves incur extra cost) and, in some cases, incurred other costs to resolve. The supplier's contribution to meeting the costs here are currently under contract discussions and the outcome is not known at this stage. Any contribution realised from the supplier will be returned as a budget under spend at a later stage. Secondly, an original expectation that the project could be delivered substantially without the need for additional staff resources within services and without this impacting on service delivery. However, the current downward pressure on service budgets means that spare capacity does not exist and staff time into the project must be backfilled at a cost to the project to avoid services performance being seriously impaired. The additional budget is required now so that the project can achieve its implementation target. A recent delegated powers report approved part of these additional costs. This report seeks approval to increase the 2005/06 budget to meet the remainder additional costs of £0.809m. The cost will be met from prudential borrowing, but may be reduced by contractors contributions.

Public Offices (overall variance for service -£0.644m)

- 8.9 Two schemes account for most of this under spend. The projected outturn for Friary House is nil and the outturn projected for NLBP at month7 is less than half of the available budget. Any unspent budget at year end is to slip into 2006/07.

The Housing capital programme

- 8.10 The latest position and the projected outturn can be seen in Appendix C. The appendix also reflects spend to 31st October and summarises the variations proposed to the different Housing Programmes.
- 8.11 The total proposed budget for the current year is £42.925m an overall net increase of £0.239m; of which £27.945m is for HRA and £14.980m for General Fund. The projected outturn is £42.875m. Several adjustments to the 2005/06 budget have been identified and brief summaries are given below.

Cash Incentives

- 8.12 The cash incentives programme is projected to spend £0.75m. This amount exceeds the current budget by £0.25m. It is proposed that the increase in budget is to be met from the Housing Association budget not now required.

Disabled Facilities Grant

8.13 Additional £0.063m has been allocated and this has to be match-funded by the Council to provide an additional budget of £0.105m for 2005/06.

Housing Renovation

8.14 The renovations programme managed by Barnet Homes is projected to spend £26.354m in 2005/06, approximately £1.2m less than the original budget. £1.2m is to be included in future year's programme. The main factor has been the time taken to set up the new major partnering agreements to deliver the Decent Homes Plus programme. Two of the three partners are now on-site and it is anticipated that the programme will accelerate.

Housing Association Programme

8.15 The projected outturn for the current year is £11.62m. This includes £3m for Stonegrove funded by the London Housing Board via Supported Borrowing. It is anticipated at this stage that the total projected will be spent this financial year. Many of the schemes in the programme are awaiting planning permission and once this is achieved the Registered Social Landlords will be claiming the appropriate grant from Barnet.

Housing Regeneration

8.16 This comprises an HRA and GF element. An additional budget of £0.121m is required for the HRA element of Housing Regeneration, increasing the current budget to £0.741.

Cabinet Resources on 16th June agreed the advance purchase of properties for Grahame Park. This is not in the original capital programme but now has to be added. Current spend is estimated as £4.5m with £2.5m falling in 2005/06 and the remainder in 2006/07. This is part of the General Fund element of housing schemes.

9. PRUDENTIAL INDICATORS

9.1 As part of the Prudential Framework and to ensure affordability and sustainability of the capital programme, the Council set prudential indicators and approved borrowing limits for 2005/06. Current indications are that the Capital Financing Requirement for the current programme remains affordable and the revenue costs can be met within the existing revenue budget.

9.2 Borrowing remains well within the approved limits approved by the Council back in March.

10. LIST OF BACKGROUND PAPERS

10.1 Working papers of officers.

Legal: JEL
BT: Pam Kettle

SUMMARY OF BUDGET VARIATIONS

NON HOUSING CAPITAL PROGRAMME - 2005/06

Service	Budget			Spend to 31 October	Projected Outturn £000	Forecast Variance £000
	Slippage £000	Current Approved £000	Total £000			
Law & Probity	47	127	174	124	263	89
Central Expenses	1,958	1,500	3,458	905	3,993	535
Children's Services	110	480	590	21	541	(49)
Adults Services	329	5,287	5,616	2,000	6,096	480
Education	810	17,681	18,491	4,569	15,810	(2,681)
Environmental Services	203	2,116	2,319	1,025	2,261	(58)
Highways & Design	1,235	9,533	10,768	3,864	10,516	(252)
Resources	87	8,429	8,516	4,284	8,801	285
Public Offices	140	1,824	1,964	105	1,320	(644)
Strategic Development	54	479	533	37	551	18
Total - Non Housing	4,973	47,456	52,429	16,934	50,152	(2,277)

HOUSING CAPITAL PROGRAMME - 2005/06 OUTTURN

Service	Budget		Spend to 31 October £000	Projected Outturn £000	Forecast Variance £000
	Budget £000	Proposed £000			
Cash Incentives	500	750	255	750	
Housing Regeneration	620	741		741	
Housing Renovation Programme	27,548	26,454	9,036	26,354	(100)
HOUSING REVENUE ACCOUNT	28,668	27,945	9,291	27,845	(100)
Renovation Grant			48	50	50
Disabled Facilities Grant	1,005	1,110	556	1,110	
Housing Association Programme	13,013	11,620	513	11,620	(0)
Regeneration		2,250	112	2,250	
HOUSING GENERAL FUND	14,018	14,980	1,228	15,030	50
Total Housing Capital Programme	42,686	42,925	10,519	42,875	(50)
Total Capital Programme	90,142	95,354	27,454	93,027	(2,327)

Add additional requests for approval in report, (figures not included in above)

Non Housing Capital Programme

- Frith Manor School

150

- Capitalised Redundancy Costs

550

- Pericles additional costs

429

Total Capital Programme for approval**96,483**

AGENDA ITEM: 6

Page nos. 30 - 37

Meeting	Cabinet Resources Committee
Date	5 January 2006
Subject	Land at York Road, Barnet
Report of	Cabinet Member for Resources Cabinet Member for Environment and Transport
Summary	To consider the options arising from a request from Notting Hill Housing Trust for the Council to take a freehold transfer of a parcel of land at York Road, Barnet which has been designated as a village green.

Officer Contributors	Dave Stephens, Strategic Property Advisor
Status (public or exempt)	Public – with a separate exempt section
Wards affected	Oakleigh
Enclosures	Plan Appendix A – Options
For decision by	The Committee
Function of	Executive
Reason for urgency / exemption from call-in (if appropriate)	N/A

Contact for further information:
David Stephens, Strategic Property Advisor – 020 8359 7353

1 RECOMMENDATIONS

- 1.1 That officers be instructed to investigate with Notting Hill Housing Trust whether the Lyonsdown Residents Group or other local organisation would be prepared to establish a Trust to take a transfer of and manage the land at York Road as a village green, reporting upon the outcome of such investigations to a future meeting of the Committee.**

2. RELEVANT PREVIOUS DECISIONS

- 2.1 Cabinet 22.7.02 – Accepted the tender offer from Notting Hill Housing Trust (NHHT) to take the freehold transfer of various of the Council’s Learning Disabilities care homes and day centres and other lands on the basis that NNHT would provide new care homes, day centres and supported living accommodation with part of the cost being met from the sale of the surplus sites.
- 2.2 Planning and Environment Committee 26.1.05 – considered and approved an application to register the land at York Road as a village green under Section 13 of the Commons Registration Act 1965.
- 2.3 Cabinet 31.5.05 – Agreed a revised modernisation programme for the Learning Disabilities Service consequent upon, amongst other matters, the inability of NHHT to achieve planning permission for all of its original proposals.

3 CORPORATE PRIORITIES AND POLICY CONSIDERATIONS

- 3.1 None.

4 RISK MANAGEMENT ISSUES

- 4.1 The land is sandwiched between the public highway and the railway. Whilst there is a fence along the boundary with the railway it is probable that this will need regular maintenance to prevent trespass onto the railway and physical injury to the trespassers. As a consequence the site will require a higher level of management than is given to similar sized parcels of public open space located in other areas.
- 4.2 If the Council took a transfer of the land and then sought to sell it on, subject to the necessary statutory procedures, it is likely there would be significant local opposition to such a move.

5 FINANCIAL, STAFFING, ICT AND PROPERTY IMPLICATIONS

- 5.1 There is no budgetary provision for the Council to take on the responsibility for the maintenance and management of this land. Similarly, there is no financial provision for any improvements that local people may wish to see implemented.

- 5.2 The land was originally transferred to Notting Hill Housing Trust (NHHT) at nil value. If the Council took a re-transfer of the land it would have to be at nil value. However, there would be legal fees and related costs which would have to be met. These could be made the responsibility of NHHT but they are then likely to be included within the overall expenditure for the Learning Disabilities Accommodation Reprovision Programme and may have to be covered by the Council by way of additional revenue expenditure.
- 5.3 Whilst the land is now designated as a village green, it still has an area of approximately 0.47 acres/0.19 hectares. However, because of its Village Green status the land has little value – the estimated value is set out in the exempt report.

6. LEGAL ISSUES

- 6.1 None.

7. CONSTITUTIONAL POWERS

- 7.1 Constitution – Part3 Responsibility for Functions – Section 3.6 Functions delegated to the Cabinet Resources committee – All matters relating to land and buildings owned, rented or proposed to be acquired or disposed of by the Council.

8. BACKGROUND INFORMATION

BACKGROUND

- 8.1 The subject land is located in York Road opposite Richmond Road, New Barnet and is shown hatched black on the appended plan. It is approximately 85 metres long and 27 metres wide at one end narrowing to 18 metres at the other end. The land is grassed and there are some trees and shrubs around the edges. There are no buildings on the land and no pavement between the land and the carriageway of York Road.
- 8.2 The land was cleared and grassed by the developers, Wards Construction (Medway) Ltd. in 1971 / 1972 when the town houses on the east side of York Road were built. Soon afterwards it was transferred to the Council which held it for Highways Act purposes and maintained it as amenity land principally by the regular mowing of the grass.
- 8.3 The Council transferred the majority of the land to Notting Hill Housing Trust in March 2003. The Trust intended to relocate the 1st Lyonsdown New Barnet Scout Group hall to this land so that it could redevelop the current scout site along with the adjacent Rosa Morison House site as part of the Learning Disabilities accommodation reprovision project. Planning permission for the York Road land was refused.
- 8.4 An application was made on 3rd September 2003 on behalf of the Lyonsdown Residents' Group and other local residents to register the land as Town or

Village Green under Section 13 of the Commons Registration Act 1965. The application was approved by the Planning and Environment Committee at its meeting on 26 January 2005.

TRANSFER TO NHHT

- 8.5 The purpose for which the Council originally took a transfer of the land is not referred to in the title and there was no legal reason or statutory restriction preventing the Council from transferring the land to NHHT. The application for the land to be registered as a village green was made six months after the transfer to NHHT was executed.

VILLAGE GREEN

- 8.6 Just because the land is registered as a village green it is not implied that it should be owned by the Council or other public body. Village Greens can be privately owned. Responsibilities for maintenance remain the same – the use or management must not be incompatible with its recreational use. Section 12 of the Inclosures Act 1857 makes it an offence to do anything which injures a green or interrupts its use or enjoyment as a place for exercise and recreation. Section 29 of the Commons Act 1876 makes all types of encroachment, inclosure and building an offence unless they are for the better enjoyment of the green.
- 8.7 The owner of a village green can sell it on. Registration ensures that prospective new owners are aware from the outset of the established recreational function of the land.

OPTIONS

- 8.8 Because of its village green status and the refusal of planning permission for the development of a scout hut on the land, NHHT no longer wants the land and is seeking its freehold transfer back to the Council. When the Council first transferred the land to Notting Hill it also entered into a Put Option Agreement which, upon the failure to achieve a planning permission, Notting Hill could have required the Council to 're-purchase' the land. This reflected the fact that this whole project is a form of partnership arrangement. The Put Option Agreement has since expired and cannot now be implemented. Nevertheless, this issue needs to be considered as a 'partnership' problem.
- 8.9 Having given the matter due consideration officers are of the opinion that the Council has four possible options:
- i. To refuse to accept a transfer of the land and leave it to NHHT to find an alternative solution.
 - ii. To take a freehold transfer of the land and maintain it as an area of public open space.
 - iii. To take a freehold transfer of the land and then offer it for freehold sale subject to covenants on the open market.
 - iv. To work with NHHT to see if Lyonsdown Residents Group or other local

organisation is prepared to set up a local trust to take a transfer of the land and be responsible for maintaining it as a village green.

The advantages and disadvantages for each of these options are set out in Appendix A.

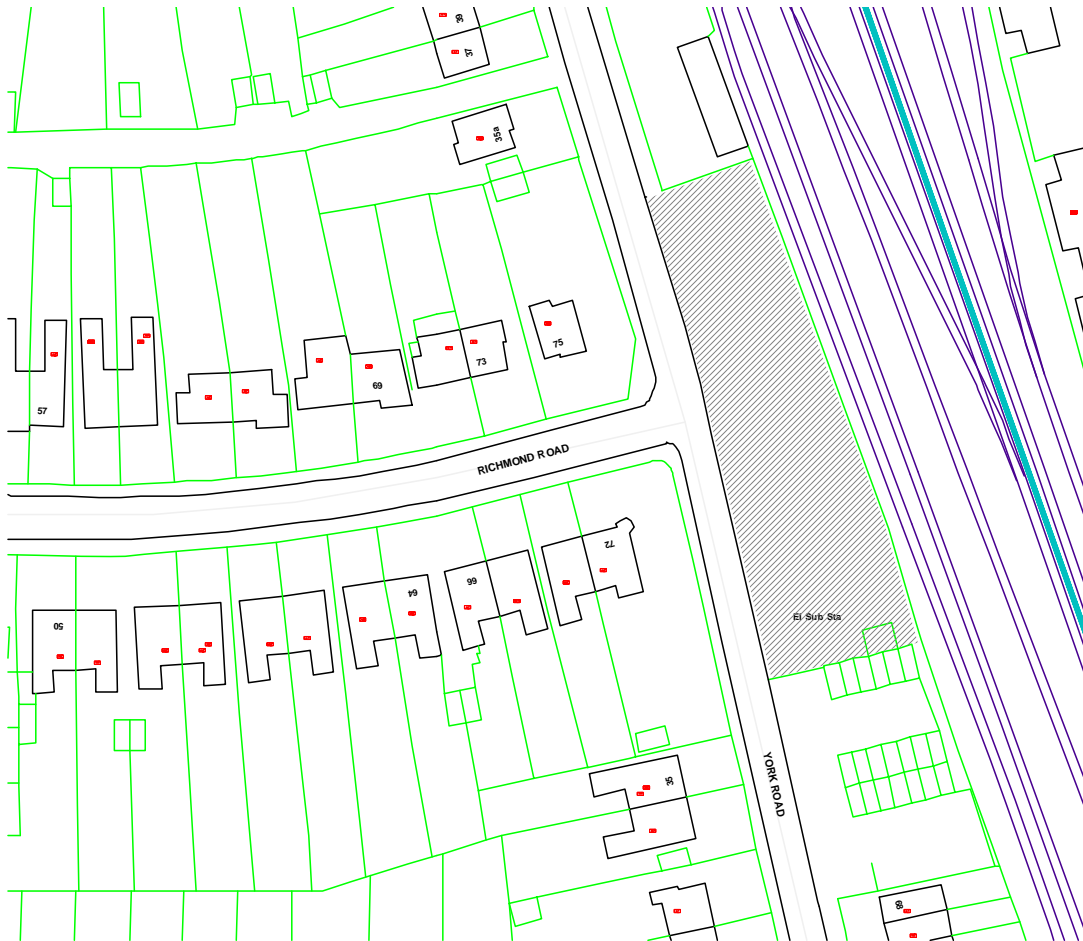
- 8.10 On balance it is considered that option (iv) should be investigated as a first step. If that is unsuccessful the other options can be given further consideration.

9. LIST OF BACKGROUND PAPERS

- 9.1 None.

Legal: PJ
Finance: HG

Plan Showing Land at York Road



Not to scale

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LAND AT YORK ROAD - OPTIONS

OPTION	ADVANTAGES	DISADVANTAGES	COMMENT
<p>To refuse to accept a transfer of the land and leave it to NHHT to find an alternative solution.</p>	<p>No costs incurred by the Council. It remains a problem for NHHT to resolve.</p>	<p>It will not assist relations with NHHT with which the Council will have a long term contractual relationship. It will not be popular with local residents.</p>	<p>The local residents have an expectation of the Council taking a transfer of the land. The intent of the transfer of the land to NHHT at nil value was to assist with the Learning Disabilities accommodation reprovion programme. If it no longer fulfils that objective the Council has transferred an asset at nil value for no benefit.</p>
<p>To take a freehold transfer of the land and maintain it as an area of public open space.</p>	<p>An asset transferred at nil value will be recovered. It will satisfy the wishes of NHHT. Local residents will be satisfied with the outcome.</p>	<p>There is no budgetary provision to meet the costs of transfer nor the annual maintenance costs. The land is not of sufficient size to properly meet any open space deficiency in the locality????</p>	<p>Future financial responsibilities and local expectations are unknown.</p>
<p>To take a freehold transfer of the land and then offer it for freehold sale subject to covenants on the open market.</p>	<p>The Council can possibly realise a capital receipt which may cover the costs of taking the transfer from NHHT and provide a small capital receipt.</p>	<p>The restrictions on the land because of its village green status would affect its marketability and may result in an abortive sale process and thus a failure to meet costs. This will not be in line with the</p>	

		<p>expectations of local residents.</p> <p>The purchaser may seek to put the land to other uses.</p>	
<p>To work with NHHT to see if Lyonsdown Residents Group or other local organisation is prepared to set up a local trust to take a transfer of the land and be responsible for maintaining it as a village green.</p>	<p>Does not preclude any of the above being considered again if this is unsuccessful.</p> <p>Provides local people with the opportunity of managing a very localised facility.</p> <p>The costs for NHHT would be similar to those it would incur if the land transferred to the Council. The Council's costs could be minimal.</p>	<p>Local people may not be prepared to take in the responsibilities associated with the land as a village green.</p>	<p>The Council could seek to maintain some restriction on the use of the land.</p>

AGENDA ITEM: 7

Page nos. 38 - 45

Meeting	Cabinet Resources Committee
Date	5 January 2006
Subject	Moving Towards a Joint Waste Development Plan for North London
Report of	Cabinet Member for Planning & Licensing Services
Summary	To endorse Barnet's involvement with other members of the North London Waste Authority in engaging consultants to produce a Joint Waste Development Plan (JWDPD) Plan to analyse future levels of municipal, commercial, industrial, construction & demolition waste and to propose facilities accordingly. The JWDPD will form an integral part of Barnet's Local Development Framework. A Memorandum of Understanding will set out arrangements for formal joint working between the boroughs.

Officer Contributors	Head of Planning
Status (public or exempt)	Public
Wards affected	All
Enclosures	None
For decision by	Cabinet Resources Committee
Function of	Executive
Reason for urgency / exemption from call-in (if appropriate)	Not appropriate

Contact for further information: Nick Lynch, Principal Policy Officer, Ext 4211

1. RECOMMENDATIONS

- 1.1 That subject to the allocation to services of the additional Planning Delivery Grant and income as part of the 2006/7 budget process approval be given to Barnet commissioning a Joint Waste Development Plan Document (JWDPD) with the other six planning authorities in the North London Waste Authority (NLWA) within the terms set out in this report.**
- 1.2 That authority to approve the Memorandum of Understanding be delegated to the Cabinet Member for Planning and Licensing Services.**
- 1.3 That the Head of Planning be instructed to initiate a report back to future Cabinet and Cabinet Resources Committee meetings as necessary, on progress with preparation of the JWDPD and for approval of the finalised JWDPD which will form an integral component of the Barnet Local Development Framework.**

2. RELEVANT PREVIOUS DECISIONS

- 2.1 The Draft Local Development Scheme (LDS) – which sets out Barnet’s programme for the Local Development Framework (LDF) - was approved by Cabinet on 22 November 2004 (decision item 6). Cabinet agreed the content of the LDS including a Joint Waste Development Plan Document (JWDPD) to be produced with the North London Waste Authority (NLWA) and sub-regional partners. This DPD will set out policies and proposals against which sites for waste development can be identified.
- 2.2 The Cabinet Member for Regeneration and Development (now Cabinet Member for Planning and Licensing) was given delegated authority to approve any subsequent amendments required prior to submission to the Government Office for London (GOL) in March 2005. GOL approved the LDS in April 2005.
- 2.3 Council approved on 28 June 2005 the schedule of post inquiry modifications to Barnet’s UDP for consultation purposes. The modifications included a commitment to produce a Waste DPD as part of the emerging LDF. The Waste DPD will provide a set of policies and proposals against which sites for waste development can be identified. Cabinet on 11 October 2005 recommended Council on November 8 to adopt the UDP, which was agreed pending any direction from the Secretary of State.

3. CORPORATE PRIORITIES AND POLICY CONSIDERATIONS

- 3.1 The JWDPD is particularly relevant to the following key priority in the Corporate Plan:
 - A Cleaner Greener Barnet, with the reduction of waste and the maximisation of recycling.
 - New European and Government waste minimisation and recycling targets place a significant requirement on local authorities for which a

robust waste-related planning framework will provide considerable assistance to meeting those aims and objectives.

- 3.2 The Three Strands Approach adopted in November 2004 can be considered an embryonic version of the Core Strategy DPD (the centrepiece of Barnet's LDF) the purpose of which is to provide the long term spatial vision for the Borough. The JWDPD will be consistent with Three Strands and the emerging Core Strategy.

4. RISK MANAGEMENT ISSUES

- 4.1 The EC Landfill Directive sets targets to progressively reduce the amount of biodegradable municipal waste landfilled over the next 15 years. By 2010 it should be reduced to 75% of 1995 production, by 2013 to 50% and by 2020 to 35% of the 1995 figure. If these targets are breached the NLWA will face a fine of £150 per tonne of waste, plus a share of an EU fine of £0.5m per day. These fines will be apportioned to the boroughs by the NLWA. Without an effective and robust planning waste framework as part of the Barnet LDF, it will be increasingly difficult for the Council to achieve these stringent targets and ensure that the LDF is complete and comprehensive.
- 4.2 Government guidance - PPS 12 particularly encourages joint working on Waste DPDs. Failure to participate in the production of a JWDPD will require Barnet to prepare a Waste DPD on its own in order to comply with the London Plan. In the NLWA joint working enables waste and recycling facilities to be shared across boroughs. Sharing facilities makes the best use of land resources. A joined up approach also allows the sharing of the limited expertise on waste planning in North London, without which Barnet would be vulnerable to achieving a waste planning framework.
- 4.3 The LDF (including the Waste DPD) are key components to Barnet's development plan process which has agreed targets with the ODPM and GOL. Failure to provide such statutory planning documents result in poor performance against BVPIs and loss of Planning Delivery Grant (PDG)
- 4.4 Finance for the JWDPD will be paid to the lead authority, London Borough of Camden. It should be noted that costs will inevitably rise for Barnet if any member of the NLWA drops out.

5. FINANCIAL, STAFFING, ICT AND PROPERTY IMPLICATIONS

- 5.1 Initial work on the JWDPD, a scoping study by Land Use Consultants (May 2005), was financed by Defra's Waste Implementation Plan (WIP). A further WIP grant has been secured to cover preparation work including a scoping study on community involvement, preparation of a Memorandum of Understanding to ensure formal joint working and a stakeholder conference for members and officers.
- 5.2 The scoping study identified total costs of £806,000 for JWDPD production which breaks down as follows :
- | | |
|-------------|----------|
| Consultants | £380,000 |
|-------------|----------|

Programme Manger	£130,000
Printing /publicity	£50,000
Examination	£246,000

Divided by the 7 members of NLWA this equates to £115,143 per borough. Broken down to the 3.5 year programme for JWDPD production this equates to an average cost per borough of £32,898 per annum for 3.5 years. It is being proposed as part of the 2006/7 budget process that £35,000 pa be funded from 2006/7 to 2008/9 as part of the allocation to services of additional Planning Delivery Grant and income. This results in funding of £105,000, with the balance of £10,143 (to achieve the total estimated cost of £115,143) to be contained within existing approved budgets. Expenditure from 2006/7-2008/9 is subject to approval as part of the budget and Forward plan process.

- 5.3 A robust assessment and scrutiny of the above costs is being undertaken by the Council's Procurement Section.

6. LEGAL ISSUES

- 6.1 Each borough needs to agree the Memorandum of Understanding (MoU). It is recommended that Cabinet and Resources delegate responsibility to the Member for Planning and Licensing to approve the MoU.

7. CONSTITUTIONAL POWERS

- 7.1 Part 4 of the Council's Constitution - Section 3 - Responsibility for Executive Functions.

8 BACKGROUND INFORMATION

- 8.1 London has to deal with its own waste. Government planning guidance - PPS 10 – Planning for Sustainable Waste Management (July 2005) encourages the identification in DPDs of sites and areas suitable for new or enhanced waste management facilities. It also expects DPDs to demonstrate how capacity targets in the London Plan can be met. An alteration to the London Plan was published for formal consultation in October 2005. It expects boroughs to identify the number and type of new or enhanced recycling and waste processing facilities required and the opportunities for their broad location. The North London sub-region (Barnet, Enfield, Haringey and Waltham Forest) should find an additional 11.4 ha of capacity not currently in waste use between 2005 and 2020. The majority of this extra capacity is expected to come from industrial land allocations. There is a need to ensure that existing waste facilities are safeguarded and new capacity is provided, particularly for recycling of municipal solid waste and commercial and industrial waste. A separate report on the Council's response to the London Plan Alterations will be considered at this Cabinet meeting.
- 8.2 A lack of in-house planning expertise on waste, pressing other concerns on LDF preparation and potential economies of scale have meant that the JWDPD can most effectively be progressed through use of specialist external

consultants. Considering the sensitivities of seven boroughs over site selection, coordinating their inputs and achieving their approval through their own appropriate mechanisms will be a major task. Land Use Consultants (LUC) set out a methodology for producing the JWDPD including a detailed specification covering all stages of sustainability appraisal, consultation work and the examination in public. LUC also recommended the production of a Memorandum of Understanding setting out rights and responsibilities for the boroughs as a further preliminary task at the beginning of the process.

- 8.3 Much progress has been achieved on JWDPD preliminary work by a steering group of planners from each of the seven boroughs and with assistance from NLWA, GOL, ALG and GLA. The Council's Environmental Services and waste related sections have had significant input to the process. Financial assistance has been provided by Defra. LB Camden has co-ordinated the steering group, applying for funds and representing the project at other London-wide meetings. The JWDPD will continue to require a high level of co-ordination between boroughs as the organisation moves from an informal to a formal arrangement based on a Memorandum of Understanding. JWDPD costs include supplying a secondment at Camden as Programme Manager.
- 8.4 Barnet is the last NLWA authority to seek Cabinet endorsement for this Council's involvement in the JWDPD and the programme for production cannot readily proceed without this endorsement.
- 8.5 LUC recommended the following tasks at the beginning of the process.
- Amending the LDS to include project details of JWDPD. Subject to Cabinet's approval of the arrangements for a JWDPD Barnet's LDS will be revised and new project milestones will be set out following the appointment of consultants for the JWDPD.
 - Producing a 'scope of policies' document to encourage consistency between each borough's core strategy and the emerging JWDPD. Preparatory work on Barnet's Core Strategy will commence in November 2005
 - Producing model development control policies in the LDF on waste for boroughs to ensure consistency. These policies will be set out in Barnet's Site Development Policies DPD, the production of which is set to start in November 2006
 - Ensuring boroughs' Statements of Community Involvement (SCI) contain references to joint consultation on the JWDPD in line with an emerging consultation strategy. Work on Barnet's SCI will commence in November 2005.

The full list of recommendations by LUC for the NLWA boroughs is set out at Appendix 1

- 8.6 The following administrative arrangements are suggested for the boroughs:
- Planning Officers Group (POG) to meet 6 weekly to be chaired by a borough planning officer, probably Assistant Director (Planning) at Camden. This group will supervise the consultants.

- Planning (Portfolio) Members Group to meet at key stages of the JWDPD preparation. This group should contain the appropriate Cabinet member from each council.
- Appointment of a Programme Manager to be main point of contact for consultants, work with officer and member groups, to oversee consultation work and to be public face of the plan.
- Planners to work closely with borough colleagues in waste and environment services, through regular update meetings and forward planning sessions as well as through inclusion in the relevant processes.
- Any relevant recommendations from the current Best Value Review of Waste Management will be incorporated into the JWDPD and the project as a whole.

At each stage the JWDPD will need to go through each council's appropriate decision making machinery and at submission and adoption stage that is the full council.

- 8.7 Overall the project is expected to last for up to four years, with DPD preparation taking just over two years. The final year is taken up with the examination in public (effectively a public inquiry) and the inspector's report. The individual boroughs in the NLWA are now taking decisions on moving towards a JWDPD. On the basis of these decisions a tendering process will take place in early 2006 so that JWDPD production can start by mid 2006.
- 8.8 The Mayor of London is seeking new waste planning powers including a London Single Waste Authority (LWSA) which will replace the NLWA. The Mayor considers that London boroughs are ill equipped to deliver new waste facilities and highlights the failure of UDPs to protect or identify suitable sites for waste. The Mayor's Scoping Paper fails to acknowledge the progress made by the 7 boroughs on the JWDPD. A LWSA will require primary legislation. According to the Mayor, if the Government agreed his proposals, the earliest it could be enacted is the 2008/09 parliamentary session.

Conclusion

- 8.9 The Waste DPD will provide an effective long term strategy to meet Government targets and deal with the spatial elements of Barnet's and North London's waste within the Borough's Local Development Framework. The early production of the first phase of this document will ensure that the Council is better placed to meet new stringent waste reduction and recycling targets and LDF timescales.
- 8.10 This piece of work needs to be progressed notwithstanding the Mayor of London's stated aim to assume overall responsibility for waste planning in London, as it will provide a sound basis for future planning irrespective of where that responsibility lies.

9 LIST OF BACKGROUND PAPERS

- 9.1 LB Barnet Local Development Scheme, April 2005

Cabinet Report Barnet's Draft Local Development Scheme - November 22nd 2004

Cabinet Member for Regeneration and Development - Additional Amendments to the Draft Local Development Scheme – March 17th 2005

Land Use Consultants & SLR Consulting Ltd - Joint Planning for Waste in North London – Draft specification for the production of a Joint Waste Development Plan Document (May 2005)

Land Use Consultants & SLR Consulting Ltd - Joint Planning for Waste in North London – Guidance for North London Boroughs (May 2005)

ODPM - PPS 10 Planning for Sustainable Waste Management (July 2005)

Mayor of London Scoping Paper on Proposal for a London Single Waste Authority and Enhanced Mayoral Waste Planning Powers (September 2005)

Mayor of London Draft Alterations to the London Plan – Housing Provision Targets, Waste and Minerals (October 2005)

LB Barnet Waste Prevention Strategy 2005 – 2020 (November 2005)

9.2 Anyone wishing to inspect the background papers should telephone 020 8359 4211

APPENDIX 1 - Full list of recommendations from Land Use Consultants

Recommendation 1: All borough LDS documents should be updated at a later stage, once the timetable, resources and monitoring arrangements for the JWDPD have been finalised.

Recommendation 2: A preliminary task in developing a JWDPD should be to produce a 'scope of policies' document to encourage consistency between borough Core Strategy DPDs in supporting waste planning objectives for North London.

Recommendation 3: The 'scope of policies' document referred to in Recommendation 2 should include an agreed scope of development control policies for waste planning. It may also include examples of model policies to provide consistent guidance for each borough in producing development control policies within individual LDFs.

Recommendation 4: Adopted proposals maps should be updated once the JWDPD has been adopted. Consideration should also be given as to whether other borough LDDs need to be reviewed.

Recommendation 5: Boroughs should ensure that current draft SCIs support the objective for joint consultation on the JWDPD. SCIs should include a statement allowing for joint consultation and for a separate Consultation Strategy for the JWDPD to be produced.

Recommendation 6: Boroughs should adopt the joint working arrangements outlined in the Consultants' Specification, including decision-making arrangements, with the view to:

- Identifying a Cabinet member to attend the PMG on a regular basis.
- Co-ordinating committee cycles during preliminary stages, issues and options, submission and adoption.
- Identifying and appointing a Programme Manager at an early stage in the work programme.

Recommendation 7: Borough planners should work closely with their respective waste teams to help identify waste infrastructure requirements and inform site allocations and policies on key issues.

Recommendation 8: Boroughs should adopt the work programme set out in section three of the Consultants' Specification.

Recommendation 9: Boroughs should adopt the time and cost estimates set out in this paper and the Consultants' Specification, with the view to appointing consultants to undertake the project from early 2006.

Source - Land Use Consultants & SLR Consulting Ltd

Joint Planning for Waste in North London – Draft specification for the production of a Joint Waste Development Plan Document (May 2005)

Joint Planning for Waste in North London – Guidance for North London Boroughs (May 2005)

AGENDA ITEM: 8

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Meeting	Cabinet Resources Committee
Date	5 January 2006
Subject	Grant Application, 2005/06
Report of	Cabinet Member for Policy & Performance
Summary	This report attaches an assessment of an application by Barnet Voluntary Service Council for renewal of a fixed-term grant, for decision by the committee in accordance with the procedure for approving voluntary sector grants of between £20,000 and £50,000 pa.

Officer Contributors	Community Partnerships Manager
Status (public or exempt)	Public
Wards affected	Not applicable
Enclosure	Grant assessment - Barnet Voluntary Service Council: Funding Advice Service
For decision by	Cabinet Resources Committee
Function of	Executive
Reason for urgency / exemption from call-in (if appropriate)	Not applicable

Contact for further information: Ken Argent, Manager, Grants Unit, 020 8359 2020

1. RECOMMENDATION

- 1.1 That, subject to the Council's standard conditions of grant aid and to the special conditions set out in the assessment, the grant recommended be approved.**

2. RELEVANT PREVIOUS DECISIONS

- 2.1 Cabinet Dec 21/5/2001-6: adoption of scheme of delegated powers, reserving to the Cabinet Resources Committee approval of grants of between £20,000 and £50,000.
- 2.2 Cabinet Dec 3/9/2001-16: review of the grants programme, 1999 to 2002, and approval of principles and criteria for grant aid over the four years, 2002-06, with the primary aims of targeting support to facilitate the council's policy framework and continuing to create resources to promote new initiatives developed either by new organisations or those currently receiving grant support.
- 2.3 Council 1/3/2005-185: approval of Borough Treasurer's Service Performance Management Plan and budget for 2005/06.

3. CORPORATE PRIORITIES AND POLICY CONSIDERATIONS

- 3.1 The Corporate Plan sets out as one of the council's key priorities 'Supporting the Vulnerable in our Community', acknowledging that every sector of every community has a right to lead full and independent lives. Importance is attached to working with the voluntary and community sector in support of this objective, and to promoting the value of volunteering, self-help and good citizenship. An active, vibrant and well-resourced voluntary sector provides opportunities for people to help others; apply and develop their skills; and contribute to an improved quality of life in their local communities.
- 3.2 The grant recommended with this report supports the range, effectiveness and sustainability of the voluntary and community sector in Barnet. It accords with the Borough Treasurer's Service Performance Management Plan and the four-year development programme, which includes offering a mix of funding types to ensure that the grants programme remains flexible and responsive to changing priorities, and focusing on meeting quality standards and attaining outcomes.

4. RISK MANAGEMENT ISSUES

- 4.1 All grants are made subject to the council's Standard Conditions of Grant Aid, with which applicants are required to signify their compliance by signing a written undertaking. Amongst other things, the conditions cover how awards are spent, allowing council officers a right of access to proof thereof, and requiring notification of any change in an organisation's circumstances which significantly affect its finances, operations or grant entitlement. The council reserves the right to withhold payment of any approved grant, or to demand full or partial repayment, if it appears that an organisation has failed to comply with any of the conditions attached to the award.

- 4.2 In common with all revenue grants of £10,000 and above, the award recommended herewith will be released in quarterly instalments, subject to monitoring to demonstrate satisfactory compliance with targets and outcomes agreed in advance.

5. FINANCIAL, STAFFING, ICT AND PROPERTY IMPLICATIONS

- 5.1 Set out below are details of the funds available for 2005/06, showing the sums allocated to date by the Cabinet and the Cabinet Resources Committee and in delegated grants reports 1 to 8:

Budget item	2005/06 budget £	Approvals / Commitments to date £	Funds available £	Recommended to this meeting £
General Fund:				
main fund	779,010	294,200*		
less reserve for fixed-term grants		370,370	114,440	35,610
small grants	70,000	35,340	34,660	0
contracts	440,870	440,870	0	0
TOTAL	1,289,880	1,140,780	149,100	35,610
Edward Harvist Charity:				
community fund	55,000	13,700	41,300	0
training fund	5,000	1,161	3,839	0
TOTAL	60,000	14,861	45,139	0
Borough Lottery:				
TOTAL	15,000	3,950	11,050	0

(* This sum incorporates an award of £17,500 approved by the Cabinet in July to Hornsey YMCA towards implementation of a new youth project at Church Farm, for which no provision was made in the 2005/06 grants budget. The Cabinet agreed that any consequent overspend on the budget up to an equivalent sum will be re-imbursed).

6. LEGAL ISSUES

6.1 None.

7. CONSTITUTIONAL POWERS

7.1 Paragraph 3.8 of Part 3 of the Constitution reserves to the Cabinet Resources Committee the power to approve grants to voluntary organisations to the value of between £20,000 and £50,000 per annum.

8. BACKGROUND INFORMATION

8.1 Attached is an assessment of an application by Barnet Voluntary Service Council for the renewal of a fixed-term grant in support of its Funding Advice Service.

9. LIST OF BACKGROUND PAPERS

9.1 Grant application and monitoring data.

9.2 Anyone wishing to inspect the background papers should telephone 020 8359 2020 or 2092.

Legal – VWR
BT – MG

GRANT APPLICATION 2005/06 – ASSESSMENT AND RECOMMENDATION

Corporate Priority	Supporting the Vulnerable in our Community	
Organisation	BARNET VOLUNTARY SERVICE COUNCIL - Funding Advice Service	ref 21/C/UMB
Address	52 Moxon Street, Barnet	
Contribution to policy		
<p>The council attaches a high priority to working in partnership with the voluntary and community sector and to promoting the value of volunteering, self-help and good citizenship. An active, vibrant and well-resourced voluntary sector provides opportunities for people to help others; apply and develop their skills; and contribute to an improved quality of life in their local communities. It also plays a key role in representing the wishes of local communities in policy and strategic planning.</p> <p>As the main umbrella body open to all voluntary and community groups in Barnet, Barnet Voluntary Service Council (BVSC) aims to promote, co-ordinate and support voluntary and community activity across the borough. By offering a range of information, advice, resources, consultancies and training to its 280 member groups, encouraging and supporting new voluntary activity and providing a voice for the sector in strategic partnerships, it helps underpin effective and efficient joint working.</p> <p>Previous reviews of the grants programme have highlighted the need to ensure timely advice, training and support for local groups, and to develop funding partnerships and packages with a range of external agencies. BVSC's Funding Advice Service, for which a further period of fixed-term funding is sought, provides specific fundraising advice, consultancy and training to local voluntary and community groups to enable them to take full advantage of the many external funding opportunities that exist, thereby improving their range, effectiveness and sustainability.</p>		
Outline of activities/project and service evaluation		
<p>BVSC's principal functions are to:</p> <ul style="list-style-type: none"> * provide a focal point for local voluntary/community groups to co-operate and discuss local needs; * act as a primary channel of communication with statutory agencies; * represent and co-ordinate the involvement of the voluntary/community sector in strategic multi-agency partnerships; * collect and distribute information of interest and relevance to voluntary and community groups; * provide access to training courses on management and development issues; * maintain and improve standards of financial control through training and practical support; * promote and support the development of new initiatives; * produce newsletters and a quarterly magazine ('Link'), and organize photocopying/printing at low cost for local groups; * provide professional administrative support to special interest networks. 		

In addition to these core functions, BVSC operates various specific projects designed to meet the needs of vulnerable or under-represented sections of the community, including:

- * an organisational development service, offering advice and support to newer and developing groups;
- * a community accountancy project ('BECAP') (in conjunction with Enfield Voluntary Action), offering training on setting up accountancy and financial management systems and one-to-one advice and consultancy; and
- * the co-ordination of sub-regional working, training and learning (across Barnet, Enfield, Haringey and Waltham Forest) as hosts of the North London CVS Development Project.

It also acts as the lead agency for Barnet Children's Fund and one direct service project, 'Advocacy in Barnet'.

This application seeks to renew the council's support of another of BVSC's projects, the Funding Advice Service, originally set up six years ago in response to an overwhelming demand from groups for help and guidance with fundraising. Delivered by a part-time funding advice officer, whose post was increased from three to four days a week in 2002, the service incorporates:

- * working with voluntary and community organisations to identify their funding requirements and supporting them to develop appropriate funding strategies;
- * the provision of information on potential sources of funding;
- * advice and guidance on making grant applications; and
- * building and maintaining relationships with external funding bodies to raise the profile of, and need for, funding of the voluntary and community sector in Barnet.

Much of the work takes the form of one-to-one advice sessions and consultancy, making use of specially designed fact sheets; published trust guides; and resources such as 'Funder Finder'. Many of the groups accessing the service are newly emerging ones who need support in setting up and becoming a viable organisation and often require basic help first, such as with budgeting or drawing up a business plan, involving a package of support in conjunction with BVSC's development officer and community accountant.

There are regular, practically based, training workshops to improve fundraising skills and the quality of applications. The training is adapted to cater for the different needs of groups and includes support for specific types of organisation, such as those serving black/ethnic minority communities or working with children and young people. It is also now focusing on newly emerged trends of 'outcomes funding' in response to increasing demands of evidence measuring change; partnership working; and long-term sustainability.

With the aid of new IT software that will enable groups to do more of their own preliminary research, BVSC envisages that the funding adviser, whilst continuing to offer professional expertise and detailed assistance, will in future have more capacity for outreach work, targeting groups that are reluctant to seek help.

Building and maintaining positive relationships with funders continues to be an integral part of the service. This includes regular seminars with representatives of funding bodies, which has proved to be a particularly effective method of not only increasing the number of applications made, but also improving the rate of success.

The service has proved to be highly successful in its primary objective of helping secure

external funding for local voluntary and community groups and has far exceeded monetary targets set. Between 1999 and 2002, external grants to the value of over £950,000 were raised by groups with the benefit of its help, twice as much as projected for the period. Since its expansion, funding successes have quadrupled. Over the last three years (up to September 2005), external funding levered into the borough has risen to £3,917,753.

This sum incorporates a total of 253 grants to Barnet organisations, of which the majority were smaller community groups, many newly formed. The largest single contributor was the Big Lottery Fund (formerly the Community Fund), which accounted for 25% of the total. The Bridge House Estates Trust Fund awarded the highest number of grants (17), totalling £455,000. The City Parochial and Lloyds TSB Foundations; National Lottery 'Awards for All'; BBC Children in Need; and ESF Fast Forward Grants, in particular, have all significantly increased the value of their support to Barnet.

Various recent surveys have highlighted the importance attached to the service. 78% of respondents to a training needs analysis showed that fundraising was the area in which they most wanted training, whilst 73% of those who completed a capacity building questionnaire rated the service as 'essential'. 'ChangeUp', the 'Capacity Building and Infrastructure Framework for the VCS' published by the Active Communities Unit of the Home Office in 2004, identified funding voluntary and community activity as one of the six key priorities for supporting the sector.

Strategic help with fundraising enables groups to concentrate their resources on actual service delivery and is a cost-effective way of strengthening and developing voluntary and community services, thus supporting the 'ChangeUp' agenda, which aims to create a nationwide infrastructure to ensure that front line organisations are sustainable; offer first class provision; and have the skills to negotiate contracts.

The case for maintaining the service is strengthened by the continuing constraints on the council's grants programme, especially where new groups and new developments are concerned; reductions in funding from other sources such as the Barnet Primary Care Trust and the Big Lottery Fund; and a redefinition of many charitable trusts' criteria, targeting their grant giving more narrowly, as a result of the additional demands placed on them.

The Community Partnerships Manager endorses the proposed continuation of funding given that the service fills a gap in the provision of fundraising advice, which he considers is best offered by those, like BVSC, closest to the voluntary and community sector.

Quality and equality

As the principal support agency for the voluntary/community sector in Barnet, BVSC aims to be a model of good practice and is committed to participation, partnership, accountability and community involvement, and to working towards continuous improvement in all aspects of its work. Quality assurance is addressed through independent surveys; individual and group comments on services; training course evaluation forms; feedback on fundraising successes; and levels of participation in BVSC activities. It is fully committed to equal opportunities in service provision and recruitment of staff and committee members.

In the latest membership survey, 66% of respondents thought that BVSC was providing an effective service (33% did not comment) and all of its services except two were given an average rating of "3" on a scale of one to four.

The Funding Advice Service is guided by an annually agreed work programme, which is subject to quarterly monitoring covering the number of groups helped; the take-up of places at seminars and workshops; and the number of successful grant applications made. All clients are asked to complete an evaluation form after training or an individual consultancy, and the feedback is used to design and adapt future courses, etc. 47% of members rate the service as 'excellent' and most of the remainder 'helpful'.

The quality of advice is underpinned by membership of the Second Tier Advice Workers' Network, facilitated by London Voluntary Service Council. Feedback from funding agencies has been extremely positive, with particular praise for the content of fact sheets and the accessibility of the service. A range of charitable trusts has commented on a significant improvement in the standard and relevance of applications from Barnet groups, and a higher proportion of bids that they are able to support.

Cost and financial need

BVSC's annual turnover has grown to more than £700,000, of which over 90% is funded from grants and contracts, which include fixed-term awards from a variety of sources for most of its projects. The balance of expenditure is largely met from membership fees and charges. Net current assets at 31/3/2005 were £202,161, of which £200,153 were restricted or designated funds, leaving an uncommitted balance of £2,008 (less than 1% of total expenditure).

The council's annual core funding, secured by a rolling three-year contract, this year amounts to £86,647, and constitutes 12% of its total revenue. BVSC is also in receipt of two existing fixed-term project awards from the grants budget, comprising £30,250 (extending to June 2006) for the community accountancy project (match funded by the London Boroughs Grants Scheme) and £52,920 (extending to February 2007) towards the development of community engagement. A one-year start-up/revenue grant of £40,750 is supporting the establishment of a new volunteer support and development service for the borough.

Service agreements with Adult Social Services and the Children & Families Service support its specific activities in those areas, including administration of the Children's Fund.

The Funding Advice Service has been assisted since 1999 with two three-year project grants, the first, amounting to £73,550, running to October 2002, and the second, increased to £104,260 to facilitate its expansion to four days a week, which expired this autumn. Both fixed-term awards incorporated a 2.5% annual inflationary uplift, most recently resulting in payments of £33,900 in 2002/03, £34,750 in 2003/04 and £35,610 in 2005/06.

This application is for a third period of funding to enable BVSC to maintain the service for another three years. The budget submitted amounts to £127,454, costed as £40,288 in year one, £42,446 in year two and £44,720 in year three. Staffing costs constitute the main element of expenditure (78%), comprising the funding adviser's salary (28 hours a week); administrative support (six hours a week); on-costs; and training. The balance is made up of administration (printing, postage, etc); programming costs (for seminars, etc); and contributions to premises overheads and managerial supervision (in line with other project grants awarded).

The budget includes provision for re-grading the funding officer's post in line with the prevailing market rate in the interest of retaining the incumbent, which accounts for much of a 13% increase in year one. The estimates for years two and three have been inflated by 5.4%.

There is no provision in the grants budget to support the re-grading, nor to inflate any award, as previously, over the three years. The grant recommended is therefore based on a cash standstill, subject to the conditions below.

Grant recommendation, type and conditions

£35,610 (year one of three-year project grant)
**+ approval in principle to replicating the award
in 2006/07 and 2007/08**

Project grant *
One-year revenue grant
One-off/start-up grant

Special conditions:

The award should be made subject to (i) agreement on targets and outcomes; (ii) regular monitoring and satisfactory compliance with the targets and outcomes set; and (iii) budgetary provision for supporting the service, as agreed in principle, in years two and three.

Duration of project and exit strategy (project grants only)

The grant is for a three-year period extending to October 2008. The continuation of the Funding Advice Service thereafter will be subject to review in the light of ongoing demand and in the context of BVSC's financial management strategy, involving a variety of funding streams to maintain specific elements of its work.

Target grant outcomes (for monitoring and evaluation)

To offer fundraising advice, consultancy and training to local voluntary and community groups aimed at improving and developing the range, effectiveness, quality and sustainability of the voluntary and community sector in Barnet.

Date: January 2006

AGENDA ITEM: 8c

Page nos. 54j – 54n

Meeting	Cabinet Resources Committee
Date	5 January 2006
Subject	Fees and Charges for Education 1 April 2006 – 31 March 2007
Report of	Cabinet Member for Resources Cabinet Member for Education and Lifelong Learning
Summary	To approve fees and charges for play and after-school schemes and youth centres as detailed in the report and Appendix.

Officer Contributors	Gillian Palmer
Status (public or exempt)	Public
Wards affected	Not applicable
Enclosures	Appendix A – Play and Youth Charges Appendix B - Play Scheme Charges - Review Of Charges By Other Providers
For decision by	Cabinet Resources Committee
Function of	Executive
Reason for urgency / exemption from call-in (if appropriate)	N/A

Contact for further information: Gillian Palmer 0208 359 7642

1. RECOMMENDATIONS

- 1.1 That the fees and charges detailed in Appendix A of this report be approved to take effect from 1 April 2006.

2. RELEVANT PREVIOUS DECISIONS

- 2.1 Cabinet Resources Committee 23 September 2004 Decision no 6
- i. that increases in fees and charges in line with the Financial Forward Plan be approved by Heads of Service in consultation with the Cabinet Member for Resources, and that these increases be implemented from 1 January each year, with only limited exceptions to those being increased from 1 April.
 - ii. that increases in fees and charges above the rate assumed in the Financial Forward Plan be approved by Cabinet Resources Committee, and that these increases be implemented from 1 January each year, with only limited exceptions to those being increased from 1 April.

3. CORPORATE PRIORITIES AND POLICY CONSIDERATIONS

- 3.1 None.

4. RISK MANAGEMENT ISSUES

- 4.1 Increasing fees could result in a reduction in take up of play provision, thus losing income and schemes not being viable. However, increasing the number of play and after-school schemes provided in and through schools should de-centralise provision, making more available locally. The Local Authority, in partnership with local community and voluntary organisations, will also develop a number of informal and free play in the park activities for those children and families not attending full time holiday play schemes. To ensure maximum take-up of play provision the new arrangements will be promoted via the local media, schools, council web-site and the Children's Information Services (CIS).
- 4.2 Provision will continue to be made for the most vulnerable children (i.e., those for whom play provision forms part of their care package).

5. FINANCIAL, STAFFING, ICT AND PROPERTY IMPLICATIONS

- 5.1 Staff are employed on temporary/fixed term contracts. Staff members will be determined by number of schemes offered.
- 5.2 The impact of increases fees and charges (expected to be in the order of £50,000) will be taken into account in the 2006/7 forward plan process

6. LEGAL ISSUES

- 6.1 None.

7. CONSTITUTIONAL POWERS

- 7.1 The Council's Constitution Part 3 paragraph 3.6 authorises Cabinet Resources Committee to approve income sources and charging policies

8 BACKGROUND INFORMATION

Play and after-school schemes

- 8.1 There is a mix of after-school and summer play provision available for children in Barnet provided by Local Authority, schools and the private and voluntary sector. The council currently provides free places for children who meet the following criteria:-

- referred by social worker, health professional or school
- family is in receipt of income support or income based job seekers allowance
- family is a refugee or asylum seeker unable to access benefit payments

The council additionally funds IPOP, a local voluntary sector group, to provide individual support for disabled children to attend and participate in mainstream schemes.

- 8.2 A review of current charges has shown that the rates charged for the after-school schemes are not consistent and charges for the summer schemes are below the rates charged by other providers in Barnet. Further comparisons with neighbouring boroughs indicate that these authorities do not routinely provide free places. (Appendix B) The proposed charges, set out in appendix A, harmonise charges across schemes.
- 8.3 To ensure that children most in need are not prevented from accessing holiday schemes, the council will continue to fund the additional support for disabled children (commissioned from IPOP) and to make free provision for children for whom play provision forms part of their care package

Hire of youth centres

- 8.4 The youth service operates differential rates for hiring premises. It is proposed that the differentials are maintained with charges increased by the rate of inflation and that these charges are applied consistently across all youth service premises.

9 LIST OF BACKGROUND PAPERS

- 9.1 Cabinet Resources 15 December 2003.
- 9.2 Appendices containing current, proposed and comparative charges
- 9.3 Any person wishing to inspect the background papers listed above should telephone 0208 359 7642.

APPENDIX A

**FEES AND CHARGES REVIEW – 2005/2006
EDUCATION SERVICE**

	Charges 2005/06 £	Proposed Charges 2006/07 £
Holiday Play schemes		
First Child	11.70 per day	16.00 per day or 75.00 per week
Siblings	7.40 per day	12.00 per day or 55.00 per week
Parent on Income Support	No charge	
Child assessed as "in need"	No charge	Charges as above Free provision made where this is specified as part of child's care package.
After School Clubs		
Steps	2.30	3.00
Log Cabin	2.30	3.00
St. Peter Le Poer		
First Child	4.30	3.00
Siblings	3.30	3.00
Parent on Income Support	No charge	
Child assessed as "in need"	No charge	Charges as above Free provision made where this is specified as part of child's care package.
Hire of Youth Centre Premises		
Private, commercial and occasional use Full Charge	23.00	24.00
2/3 rd price for non-commercial or community use	17.00	18.00
½ price for partner agencies or youth work providers	11.40	12.00

APPENDIX B

PLAY SCHEME CHARGES - REVIEW OF CHARGES BY OTHER PROVIDERS

Comparative Charges for Play Schemes Summer 2005		
Private, Voluntary and Community Play Schemes in Barnet		
	Standard Fee	Concessions.
AJs	£86,00pw	None
Old Barn	£16.00 per day £13.00 sibling	£13.00 (free school meals) £11.00 – Sibling
Kids Choice	£109.00pw	None
Neighbouring Local Authorities		
Harrow L.A.	£10.50 per day £50.00 pw	None
Brent L.A.	£11.00 per day £55.00 pw	None
Enfield L.A.	£15.00 per day £75.00pw	£11.00 (if paid in advance)